

## SPRING 2020 TERM ONLY Pass/Fail Option

**Student Information**

<b>First Name</b>	<b>Last Name</b>	<b>N ID Number</b>
<b>Department</b>	<b>Program</b>	<b>Email Address</b>

**Instructions:**


- Complete all the information required and email it to your advisor. Your advisor will forward it to Steinhardt Registration to change the grading basis in Albert to show that you have chosen to take the course(s) below as pass/fail.

**Information:**

- The deadline to submit (or rescind) a request will be **TUESDAY, MAY 12, 2020**
- Only matriculated students may request a pass/fail grade
- If you wish to rescind your request, you must do so before **TUESDAY, MAY 12, 2020** by sending an email to [steinhardt-registration-and-advisement-group@nyu.edu](mailto:steinhardt-registration-and-advisement-group@nyu.edu)
- A 'P' grade is not counted in your GPA
- An 'F' grade will be counted in your GPA.
- Undergraduates must complete at least 64 units toward the degree in letter grades (not pass/fail) in residence at NYU to qualify for **Latin honors**
- To view a P/F Grade Option, open your Albert Student Center Home page and on the bottom right, select Weekly Schedule. Change to List View, select the Term and the Grading Basis will be listed for each class.

Subject Area <small>Ex: MCC-UE</small>	Catalog # <small>Ex: 1234</small>	Section # <small>Ex: 001</small>	Class # <small>(Number in Parentheses)</small>	Units <small>Ex: 4</small>

**By signing below, I confirm that I have read all the information on this form.**

<b>Student Signature</b>	<b>Date</b>	<b>Print Advisor Name</b>	<b>Date</b>
For  <b>NYU   STEINHARDT</b> <b>Advisement and Registration Use Only</b>		<b>Approval Signature</b>	<b>Date</b>