

New York University (NYU) Didactic Program in Dietetics (DPD)

HANDBOOK

Program Director: Charles Mueller, PhD, RDN, CDN, CNSC

The NYU DPD is currently accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics (Academy) until June 2022. To contact [ACEND](#): 130 South Riverside Plaza, Suite 2190 Chicago, IL 60606-6995, 1-800-877-1600

MISSION

The NYU DPD strives to educate students on the role of food, nutrition, and health in society. Integrating knowledge and research into coursework, the program provides students with an understanding of basic sciences, and theoretical and applied aspects of nutrition and dietetics to facilitate preparation of students for supervised practice leading to eligibility for the Commission on Dietetic Registration credentialing exam to become a registered dietitian.

PROGRAM OVERVIEW*

The NYU Didactic Program in Dietetics consists of a series of classes that must be completed by students seeking eligibility to apply for an accredited (by ACEND) Dietetic Internship and take the Commission of Dietetic Registration (CDR) registration examination, needed to obtain the RD credential.

The program prepares students to:

1. Assess the nutritional status of individuals and population groups.
2. Educate individuals and the public on food choices that will optimize health and prevent disease.
3. Apply nutrition care process to the treatment of diet-related disease conditions.
4. Manage human, financial, and physical resources to improve the nutritional care of individuals and population groups.
5. Apply research methods and scientific evidence to the examination of current problems in food, nutrition and health.

GOALS AND OBJECTIVES

Program Goal 1: Students who complete the program will have basic and applied knowledge of food, nutrition, and dietetics.

Objective (outcome) 1: *Over a five-year period, 80% of DPD seniors and returning students will complete the DPD with a GPA of 3.0 or better.*

Objective (outcome) 2: *Over a 3-year period, at least 80% of program students complete the program within three years (150% of the program length).*

Objective (outcome) 3: *Over a three-year period, the programs one-year pass rate (graduates who pass the exam within one year of first attempt) on the CDR credentialing exam for dietitian/nutritionists is at least 80%.*

Objective (outcome) 4: *Over a three-year period, 80% of students will give an average score of ≥ 3 to all DPD courses.*

Objective (outcome) 5: *Over a five-year period, 80% of students and alumni will report that the DPD courses adequately covered the subject areas required by ACEND (score ≥ 3).*

Program Goal 2: Students who complete the program will be prepared for supervised practice leading to eligibility for the Commission on Dietetic Registration credentialing exam to become a registered dietitian nutritionist.

Objective (outcome) 1: *Over a five-year period, 80% of students completing the DPD will rate the program as preparing them for graduate studies, dietetic internships, or employment in dietetics (score ≥ 3).*

Objective (outcome) 2: *Over a five-year period, 80% of alumni will have secured an appointment to a dietetic internship, graduate program, or employment related to the field of nutrition and dietetics within 1 year of completing the DPD program.*

Objective (outcome) 3: *Over a three-year period, 70% of program graduates apply for admission to a supervised practice program prior to or within 12 months of graduation.*

Objective (outcome) 4: Over a three-year period, 70% of program graduates are admitted to a supervised practice program prior to or within 12 months of graduation.

Objective (outcome) 5: Over a three-year period, 80% of internship directors will rate the NYU DPD students as “well prepared” for the dietetic internship.

*Program outcomes are available up request from the program director at cmm4@nyu.edu

The following undergraduate courses constitute NYU's Didactic Program in Dietetics (DPD):

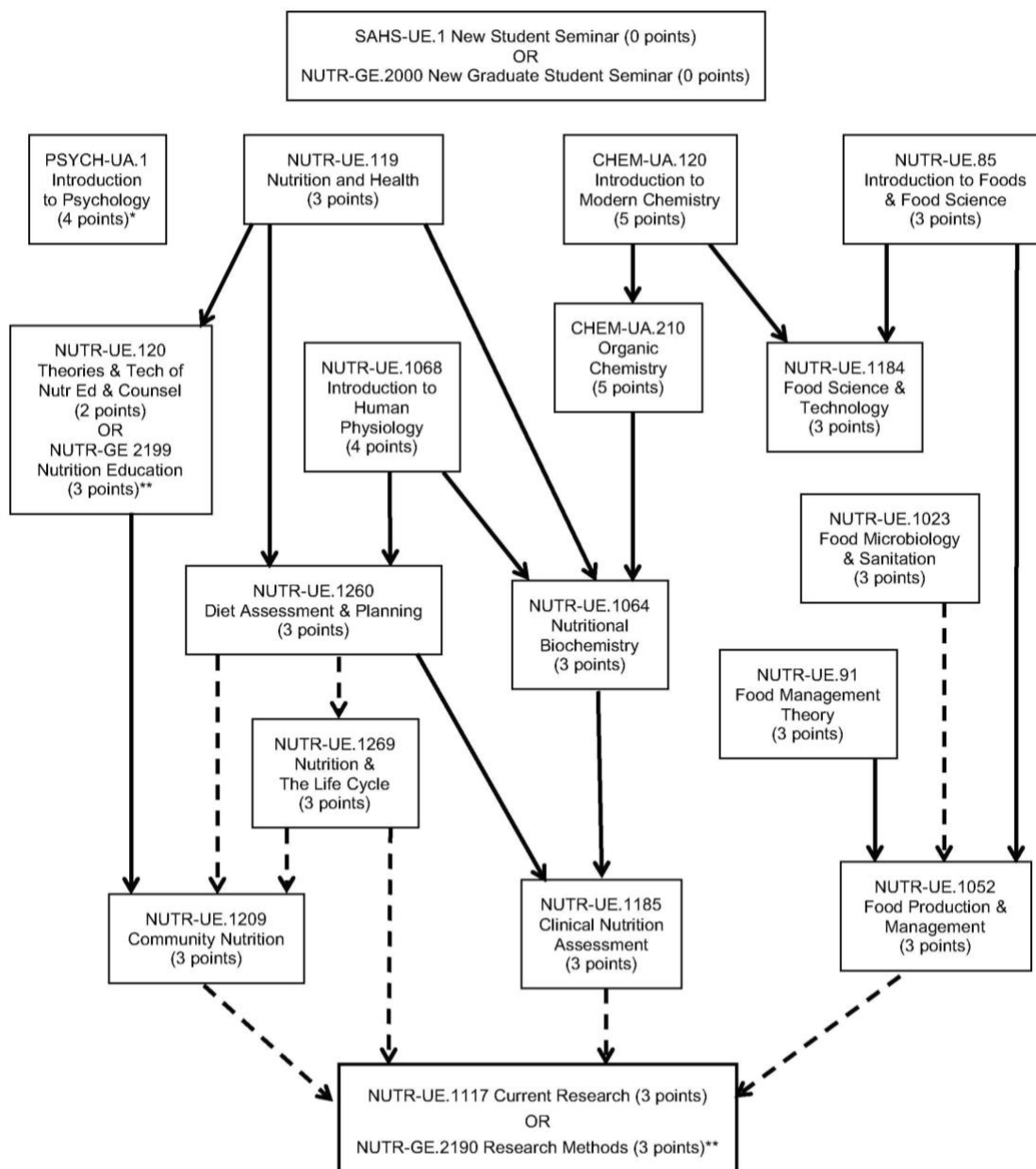
Code	Title
<i>Basic Science</i>	
CHEM-UA 120	Introduction to Modern Chemistry – <u>with laboratory</u>
CHEM-UA 210	Principles of Organic & Biologic Chemistry – <u>with laboratory</u>
NUTR-UE 1023	Food Microbiology & Sanitation
NUTR-UE 1068	Introduction to Human Physiology
NUTR-UE 1064	Nutritional Biochemistry
<i>Nutrition Science</i>	
NUTR-UE 119	Nutrition & Health
NUTR-UE 1260	Diet Assessment & Planning
NUTR-UE 1269	Nutrition and the Life Cycle
NUTR-UE 1185	Clinical Nutrition Assessment & Intervention
NUTR-UE 1209	Community Nutrition
<i>Food Science</i>	
NUTR-UE 85	Introduction to Foods & Food Science
NUTR-UE 91	Food Management Theory
NUTR-UE 1052	Food Production & Management
NUTR-UE 1184	Food Science & Technology
<i>Other</i>	
SAHS-UE 1	New Student Seminar (<i>Undergraduate</i>)* <u>or</u>
NUTR-GE 2000	New Student Seminar (<i>Graduate</i>)*
NUTR-UE 1117	Current Research in Nutrition (<i>Undergraduate</i>) <u>or</u>
NUTR-GE 2190	Research Methods (<i>Graduate</i>)
NUTR-UE 120	Theories & Techniques of Nutrition Ed Counseling (<i>Undergrad</i>) <u>or</u>
NUTR-GE 2199	Nutrition Education (<i>Graduate</i>)
PSYCH-UA 1	Introduction to Psychology**

*Must be taken during first term

**Graduate students may replace Introduction to Psychology with another social science course

For help in planning the sequence in which these courses must be taken, consult the DPD Sequence Map on the next page and schedule an appointment with an NFSPH academic advisor.

DIDACTIC PROGRAM IN DIETETICS (DPD): SEQUENCE MAP



Solid arrows indicate pre-requisites. Broken lines indicate courses that may be taken concurrently as co-requisites, but not out of sequence. Do not take courses that have pre-requisites until you have completed the pre-requisites.

I* For Graduate students only, an equivalent behavioral/social science course is also acceptable.

** These classes are for graduate student taking DPD courses only.

TEXT ONLY-VERSION OF SEQUENCE MAP:

The following courses do not require prerequisite classes:

- SAHS-UE 1 New Student Seminar or NUTR-GE 2000 New Graduate Student Seminar
- *PSYCH-UA 1 Introduction to Psychology
- NUTR-UE 85 Introduction to Foods & Food Science
- NUTR-UE 91 Food Management Theory
- NUTR-UE 119 Nutrition and Health
- NUTR-UE 1023 Food Microbiology & Sanitation
- NUTR-UE 1068 Intro to Human Physiology

- CHEM-UA 120 Introduction to Modern Chemistry with Laboratory

The following courses require prerequisite or co-requisite classes:

- CHEM-UA 210 Principles of Organic & Biological Chemistry with Laboratory
 - Prerequisites: CHEM-UA 120 Introduction to Modern Chemistry with Laboratory
- NUTR-UE 1184 Food Science and Technology
 - Prerequisites: CHEM-UA 120 Introduction to Modern Chemistry with Laboratory and NUTR-UE 85 Introduction to Foods & Food Science
- NUTR-UE 120 Theories and Techniques of Nutrition Education and Counseling or **NUTR-GE 2199 Nutrition Education
 - Prerequisite: NUTR-UE 119 Nutrition and Health
- NUTR-UE 1260 Diet Assessment and Planning
 - Prerequisites: NUTR-UE 119 Nutrition and Health and NUTR-UE 1068 Intro to Human Physiology
- NUTR-UE 1064 Nutritional Biochemistry
 - Prerequisites: NUTR-UE 119 Nutrition and Health, NUTR-UE 1068 Intro to Human Physiology, and CHEM-UA 210 Principles of Organic & Biological Chemistry with Laboratory
- NUTR-UE 1269 Nutrition and the Life Cycle
 - Co-Requisite: NUTR-UE 1260 Diet Assessment and Planning
- NUTR-UE 1209 Community Nutrition
 - Prerequisite: NUTR-UE 120 Theories and Techniques of Nutrition Education and Counseling or **NUTR-GE 2199 Nutrition Education
 - Co-Requisite: NUTR-UE 1260 Diet Assessment and Planning and NUTR-UE 1269 Nutrition and the Lifecycle
- NUTR-UE 1185 Clinical Nutrition Assessment
 - Prerequisite: NUTR-UE 1260 Diet Assessment and Planning
- NUTR-UE 1052 Food Production and Management
 - This course is only available to take in one of your last two semesters of DPD course work
 - Co-Requisite: NUTR-UE 1023 Food Microbiology & Sanitation
 - Prerequisite: NUTR-UE 85 Introduction to Foods & Food Science and NUTR-UE 91 Food Management Theory
- NUTR-UE 1117 Current Research or **NUTR-GE 2190 Research Methods
 - Co-Requisites: NUTR-UE 1185 Clinical Nutrition Assessment, NUTR-UE 1209 Community Nutrition, NUTR-UE 1269 Nutrition and the Life Cycle, and NUTR-UE 1052 Food Production and Management

*For graduate students only; an equivalent behavioral/social science course is also acceptable.

**These classes are for graduate students taking DPD courses only.

Didactic Program in Dietetics (DPD) GPA Worksheet

Grade Earned	Grade Points Earned for each credit
A+	4.0
A	4.0
A-	3.7
B+	3.3
B	3.0
B-	2.7
C+	2.3
C	2.0
C-	1.7
D+	1.3
D	1.0
D-	0.7
F	0.0

		Where	Sem/Yr	If not NYU, course name	Credits	Grade	Grade Points
SAHS-UE 1 FOOD-GE 2000.002	UG New Student Seminar Or Grad New Student Seminar (HOND)	NYU			0		0
CHEM-UA 120	Inorganic Chemistry						
CHEM-UA 210	Organic Chemistry						
NUTR-UE 1064	Nutritional Biochemistry						
NUTR-UE 1068	Intro to Human Physiology						
NUTR-UE 91	Food Microbiology						
NUTR-UE 119	Nutrition & Health						
NUTR-UE 1269	Nutrition & The Life Cycle						
NUTR-UE 1260	Diet Assessment & Planning						
NUTR-UE 1185	Clinical Nutrition						
NUTR-UE 1209	Community Nutrition						
NUTR-UE 85	Intro to Foods & Food Science						
NUTR-UE 1184	Food Science & Technology						
NUTR-UE 1052	Food Production & Mgmt						
NUTR-UE 91	Food Management Theory						
NUTR-UE 1117 NUTR-GE 2190	Current Research in Nutrition OR Research Methods						
NUTR-UE 120 NUTR-GE 2199	Theories of Nutr Ed Counsel OR Nutrition Education						
PSYCH-UA 1	Intro to Psychology ‡						
Total Grade Points:	Total Credits:				DPD GPA: *		

* To calculate DPD GPA, divide the Total Grade Points by the Total Credits

‡ Intro to Psychology or, for Graduate students only, an equivalent behavioral/social science course

EXAMPLE:

		Where	Sem/Yr	If Not NYU, course name	Credits	Grade	Grade Points
NUTR-UE 85	Intro to Foods & Food Science	NYU	Fall 10		3	A	12
CHEM-UA 240	Organic Chemistry	Hunter	Fall 10	Chem 120/121	4.5	B	13.5
NUTR-UE 1068	Intro to Human Physiology	NYU	Sp 11		4	B+	12
NUTR-UE 119	Nutrition & Health	NYU	Sp 11		3	A-	12
NUTR-UE 91	Food Microbiology	NYU	Sp 11		3	A-	12
Total Grade Points: 61.5	Total Credits: 17.5	61.5 / 17.5 = 3.5			DPD GPA: 3.5		

PROGRAM ADMISSION REQUIREMENTS

The DPD is integrated into the BS program in Nutrition and Dietetics. Program admission for BS students are those that apply for undergraduate admission to Steinhardt/NYU and is determined from consideration of:

- High school transcripts (courses, grades, not necessarily GPA)
- 2-3 letters of recommendation
- Personal essay that evaluates fit for NYU

[View undergraduate application information here.](#)

The DPD program is also available for post graduate students who have been admitted into the MS program in Nutrition and Dietetics. Program admission for post graduates is determined from consideration of:

- College transcripts (courses and grades)
- 2 letters of recommendation
- Statement of purpose to evaluate fit for program
- Resume to evaluate relevant experiences

[View additional application information here.](#)

PROGRAM COMPLETION REQUIREMENTS

Completion of all DPD courses including the undergraduate and graduate seminars is required for DPD program completion. DPD verification will not be conferred for any department DPD course grade less than C. Undergraduate students are expected to maintain a GPA of 2.5, graduate students are expected to maintain a GPA of 3.0.

ACADEMIC AND PROGRAM CALENDAR

[Learn how to access the academic and program calendar.](#)

HOW TO BECOME A REGISTERED DIETITIAN/NUTRITIONIST (RDN)

Completion of the Didactic Program in Dietetics (DPD) is one of the requirements for Dietetic Registration. Additional requirements include:

- A bachelor's degree from an accredited institution.
- A DPD Verification Statement.
- An accredited Dietetic Internship and Verification of Completion.
- A passing score on the Commission of Dietetic Registration (CDR) registration examination.

[See this page for additional information from the Academy.](#)

HOW TO BECOME A DIETETIC TECHNICIAN REGISTERED (DTR)

DPD graduates can apply for the Registration Examination for Dietetic Technicians under Pathway III. The DPD Director will provide candidates with forms (paper and online) to initiate the eligibility application process with CDR.

[See this page for additional information from the Academy.](#)

TAKING DPD COURSES AT OTHER INSTITUTIONS

Students may take DPD courses outside of NYU provided that the course(s) are approved by an Department advisor, and that the course(s) meet the following criteria:

- Courses from regionally accredited two-year colleges will be considered for approval if the school has a ACEND-accredited DTR program.
- Courses from two-year colleges that do not have a ACEND-accredited DTR program will not be accepted. The only exception: Chemistry 121 and 122 at the Borough of Manhattan Community College will be accepted to meet the NYU DPD's requirements for CHEM-UA 120 (Introduction to Modern Chemistry) and CHEM-UA 210 (Principles of Organic Chemistry).
- Courses from regionally accredited four-year colleges will be evaluated on a case-by-case basis.
- DPD courses with graduate credit at other institutions will not count as graduate credits at NYU.

Students requesting to transfer courses/credits from another institution should gather information about the course for evaluation by an academic advisor. Information should include course descriptions, syllabi, titles of textbooks used, or any other materials that would allow the advisor to assess if this replacement course covers the same content and upholds the same level of instruction as the one taught at NYU. Students transferring to NYU from other DPD programs must also provide an official transcript from each college attended. For those already enrolled in the NYU DPD program, all courses must be pre-approved by your advisor. The advisor will make every effort to make a decision in sufficient time to allow the student to plan course schedule before the course registration period begins for the next semester.

PLEASE NOTE: *To receive a DPD Verification Statement or Declaration of Intent from NYU, students must take **at least 29 credits at NYU and get pre-approval for all DPD courses taken outside NYU.***

VERIFICATION STATEMENT

Once you have completed the NYU DPD courses and have acquired a minimum of a baccalaureate degree, you will be issued a Verification Statement. A "Verification Statement" is a confirmation that you have completed the coursework needed for Dietetic Registration, allowing you to submit your application for an accredited Dietetic Internship (DI). A "Declaration of Intent" states that you have yet to finish, but that you are currently enrolled in and will finish the mandatory courses before you begin your DI. Students should request a Verification Statement or Declaration of Intent in their final semester of study, as they prepare their applications for DI programs. The forms can be picked up in the Department office. If you have taken any DPD classes outside of NYU, official transcripts from each of those institutions should be submitted. Once your application is approved, you will receive five copies of the statement and another copy will be kept in your student file. To receive DPD course credit for completed courses, students must receive a "C" or higher.

DIETETIC INTERNSHIP

Applicants to NYU's Dietetic Internship must use the online centralized internship application found on [the Dietetic Internship Centralized Application System \(DICAS\) website](#). For detailed information on the [NYU Dietetic Internship visit this page](#), and on the [James J. Peters/Bronx Veterans Affairs Medical Center Dietetic Internship visit this page](#).

DIETETIC TECHNICIAN (DTR)

Students who complete the DPD also have the option to become Registered Dietetic Technicians (See How to Become a Dietetic Technician Registered above).

DEPARTMENT POLICIES

Graduates from programs in the Department of Nutrition and Food Studies, at New York University receive degrees as nutrition and food professionals, and as such professional behavior constitutes a key component of our academic programs. The department expects all students to:

- Attend classes.
- Come to class on time.
- Complete reading assignments on schedule.
- Complete all course assignments on time.
- Write assignments using correct format, grammar, spelling, and reference style.
- Follow NYU's policy on Academic Integrity (found on pages 9 AND 10 of this handbook)
- Take responsibility for obtaining and making up missed work.
- Finish all course work by the end of the semester.
- Inform instructors *in advance* if you will be absent from class.
- Provide documentation to support reasons for missing assignments.

Final exams are scheduled by the University. All students are required to take final exams on the scheduled day. The department will make exceptions only for the following reasons:

- A documented medical illness or personal emergency.
- You are graduating and attending the graduation ceremony on the day of the final exam.
- There are two conflicting exams scheduled for the same day and time.

GRADING*

The department follows the following grading scale:

A ≥ 93	C ≥ 73 and < 77
A- ≥ 90 and < 93	C- ≥ 70 and < 73
B+ ≥ 87 and < 90	D+ ≥ 67 and < 70
B ≥ 83 and < 87	D ≥ 63 and < 65
B- ≥ 80 and < 83	F < 63
C+ ≥ 77 and < 80	

* There is no A+ or D-

Undergraduate students are expected to maintain a GPA of 2.5, and graduate students are expected to maintain a GPA of 3.0 to remain in satisfactory academic standing. In addition, DPD verification will not be conferred for any department DPD course grade less than C (see Program Completion Requirements).

PASS/FAIL OPTION

Students at all levels have the option to take courses on a pass/fail basis, with the following guidelines:

- A maximum of 25% of courses may be taken pass/fail for an academic degree.
- No graduate level Department course may be taken pass/fail.
- Undergraduate (and DPD graduate students) must take all required courses for a grade.

INCOMPLETE GRADES

Incomplete grades can be requested by matriculated students only under exceptional circumstances at the discretion of the instructor after the ninth week of the term with 50% of the coursework complete. Obtain an Incomplete Grade Form and necessary signatures from the department. The instructor must sign the form and indicate the remaining assignments and the dates by which they must be completed, no later than the last day of classes in the following term. If the outstanding assignments remain incomplete beyond the completion date the incomplete grade becomes an F

ADVISEMENT / OFFICE HOURS

For specific questions about career or academic (grades, including pass/fail options, and incomplete grades) issues, please make an appointment to speak with your academic advisor. All advising in the Department is by appointment or by scheduled group sessions. You can also reach advisors by email (firstname.lastname@nyu.edu), or call 212-998-5580. The following are departmental advisors that you can consult with career or academic related questions:

Undergraduate: Domingo Pinero, Sean Spellman, Charles Mueller (DPD Director)
 Graduate: Kristie Lancaster, Fred Tripp, Kathleen Woolf, Charles Mueller, Jessica Buhuniak
 Career Advisement: All full time Department faculty

LEAVE OF ABSENCE

The Office of the Associate Dean for Student Affairs may grant students a leave of absence. An official leave of absence indicates that a student has been granted permission to maintain matriculation with registering for course work. Requests must be filed before the start of the semester the student wishes to take a leave; leaves are no longer granted after the third week of classes. A leave may be granted for up to a maximum of two semesters (fall and spring). It is recommended that students speak with a Department advisor before applying for leaves of absence.

MAINTENANCE OF MATRICULATION

Students are required to complete at least one course (3 points) each academic year in order to maintain matriculation at New York University. In lieu of enrolling in a course, students must pay a maintenance fee equal to the service fee for the first unit of tuition for the academic year. Registration procedures for maintenance of matriculation are the same as any credit-bearing course; pre-approval by an advisor is required. There is a maximum of 2 semesters of maintenance of matriculation. Please

contact Advisement and Registration Services, 2nd Floor of Pless Hall, 212-998-5053 undergraduates or 212-998-5055 for graduates for additional information.

COUNSELING / HEALTH SERVICES

Personal Counseling: Professional staff are available to provide confidential individual and/or group counseling, to listen and to help define the issues that students may be facing, and to develop strategies to help. For more information call 212-998-4780.

Students enrolled in any New York University degree programs must have health insurance. Most students are enrolled automatically in the NYU-sponsored Student Health Insurance Plan as part of the course registration process. Students must complete the online enrollment/waiver process each academic year beginning in the fall to ensure that they are enrolled in the plan of their choice; supplement their current insurance with an NYU-sponsored plan, or waive the NYU-sponsored plans. For more information call 212-443-1020

Whether enrolled in an NYU-sponsored Student Health Insurance Plan or maintaining alternative health insurance coverage, **ALL MATRICULATED NYU STUDENTS** have access to comprehensive services at the Student Health Center (SHC), 726 Broadway. Many of the services at the SHC are provided at no cost or very reduced cost to all matriculated students. For more information call 212-443-1000

COST (2010-2011 Academic Year)

New York University estimates the cost to students per semester as follows:

Undergraduate

- Tuition, flat rate for 12 to 18 credits (full-time): \$23,971
- Nonreturnable registration and services fee: \$1,261

Estimated additional fees:

	<i>On/Off-Campus Student</i>	<i>Commuter Student</i>
Room and board	\$17,664	\$2,310
Books and supplies	\$950	\$950
Transportation	1,110	varies
Personal expenses	\$2,758	\$2,758

[For detailed information or answers to specific questions, visit the Bursar's website.](#)

Graduate

- Tuition per point/credit: \$1,660 *
- Registration/service fee for 1st point/credit, Fall: \$489
- Registration/service fee for 1st point/credit, Spring: \$489
- Registration/service fee for each additional point/credit: \$67

* Full-time students typically take 12 credits/semester, part-time students typically take 6 credits/semester.

Estimated additional fees:

- Room and board: \$25,170
- Books and supplies: \$1,070
- Transportation: \$2044
- Personal expenses: \$4,316
- Basic health insurance: \$2,520

[For detailed information or answers to specific questions about tuition and fees, visit the NYU Steinhardt Graduate Admissions website.](#)

FINANCIAL AID

Financial aid, including federal and state grants and loans, is centralized in the Office of Financial Aid. You may also consult with your department chair for information about scholarships and fellowships that may be available through your department.

[For more information and for answers to specific questions about financial aid, visit NYU's website.](#)

SCHOLARSHIPS

Currently enrolled Department students may be eligible for small scholarships that have been established by professional organizations and individuals. All require an application, and all require students to be enrolled during the year the award is given. They come in 4 categories: (1) administered by the department, (2) requiring the department's nomination (for both of these, the application deadline is February 1), (3) administered by outside agencies (apply directly to agency), and (4) administered by the University and the School. Examples include: Academy of Nutrition and Dietetics Scholarships, Les Dames d'Escoffier Scholarship, Harry S. Truman Scholarship, Paul and Daisy Soros Foundation Scholarships, Merage American Dream Fellowship, Goldman Sachs Global Leaders Program, Beinecke Memorial Scholarships, Boren Awards for International Study, Jack Kent Cooke Graduate Scholarship.

Contact the Steinhardt School of Education Scholarship Office, Pless Hall, 82 Washington Square East, 2nd Floor (212-998-5353). Ask the office staff for the handout on scholarships.

ACADEMIC INTEGRITY

Maintenance of high ethical standards is an important aspect of professional training. Plagiarism is a serious form of academic misconduct that can result in a failing grade or dismissal from the University. Please familiarize yourself with the following standards set forth by Steinhardt and upheld by the Department of Nutrition, Food Studies, and Public Health:

Academic integrity is the guiding principle for all that you do; from taking exams, making oral presentations to writing term papers. It requires that you recognize and acknowledge information derived from others, and take credit only for ideas and work that are yours.

You violate the principle of academic integrity when you:

- Cheat on an exam;
- Submit the same work for two different courses without prior permission from your professors;
- Receive help on a take-home examination that calls for independent work;
- Plagiarize.

PLAGIARISM

Plagiarism, one of the gravest forms of academic dishonesty in university life, whether intended or not, is academic fraud. In a community of scholars, whose members are teaching, learning and discovering knowledge, plagiarism cannot be tolerated. Plagiarism is failure to properly assign authorship to a paper, a document, an oral presentation, a musical score and/or other materials, which are not your original work. You plagiarize when, without proper attribution, you do any of the following:

- Copy verbatim from a book, an article or other media;
- Download documents from the Internet;
- Purchase documents;
- Report from other's oral work;
- Paraphrase or restate someone else's facts, analysis and/or conclusions;
- Copy directly from a classmate or allow a classmate to copy from you.

PROCEDURE FOR DISCIPLINARY SANCTIONS

- When a professor suspects cheating, plagiarism, and/or other forms of academic dishonesty, appropriate disciplinary action may be taken following the department procedure or through referral to the Committee on Student Discipline.
- The Professor will meet with the student to discuss, and present evidence for the particular violation, giving the student opportunity to refute or deny the charge(s).
- If the Professor confirms the violation(s), he/she, in consultation with the Program Director and Department Chair may take any of the following actions:
 - Allow the student to redo the assignment
 - Lower the grade for the work in question
 - Assign a grade of *F* for the work in question
 - Assign a grade of *F* for the course
 - Recommend dismissal

Once an action(s) is taken, the Professor will inform the Program Director and Department Chair, and inform the student in writing, instructing the student to schedule an appointment with the Associate Dean for Student Affairs, as a final step. Copies of the letter will be sent to the Department Chair for his/her confidential student file and the Associate Dean for Student Affairs. The student has the right to appeal the action taken in accordance with the School's Student Complaint Procedure as outlined in *The Steinhardt School of Culture, Education, and Human Development Student's Guide*. In cases when dismissal is recommended, and in cases of repeated violations and/or unusual circumstances, faculty may choose to refer the issue to the Committee on Student Discipline for resolution.

For the full Statement of Academic Integrity: http://steinhardt.nyu.edu/policies/academic_integrity

COURSE EVALUATIONS

You will have an opportunity to give each of your professors feedback by completing an anonymous evaluation for each course at the end of every semester. These forms evaluate the extent to which the course met its learning objectives, and provide an opportunity for additional comments.

COMPLAINT PROCEDURE

1. Students whose complaints relate to academic or nonacademic matters and who seek a review of their complaints should follow the procedures outlined below within 15 days from the time the action occurred and/or the grade was posted.
 1. It is recommended that student complaints begin with the person against whom the complaint is being made. If the issue involves the instructor of a course, the complaint is with the instructor. The student shall first contact the instructor and attempt to resolve the complaint. Pertinent documentation should accompany the complaint.
 2. If the complaint is not resolved at the level of the instructor, the student should schedule an appointment with the program director, the next level for the review of complaints.
 3. If the complaint is not resolved at the level of the program director, the next level of appeal is the department chair. The department chair, at his or her discretion, may call a meeting of the instructor, the program director, and the student. If resolution of the complaint is achieved at either stage two or three, the program director or department chair, respectively, will send a confirmatory memo to all those who have been involved.
2. If there is no satisfactory resolution of the student complaint at the departmental level in the judgment of the student or if the nature of the complaint involves a personal or confidential matter, the student may proceed as follows:
 1. The student may bring the complaint to the attention of the Associate Dean for Student Affairs. The Associate Dean is responsible for administering the student complaint procedure and may, when appropriate, make recommendations for the resolution of student complaints.
 2. As a final level of appeal, the student may request a review of the complaint by the Associate Dean for Academic Affairs, who may then refer it to the Dean of the Steinhardt School.

ANTI-HARASSMENT POLICY

New York University is committed to maintaining a learning and working environment that is free of bias, prejudice, and harassment - an environment that supports, nurtures, and rewards career and educational advancement on the basis of ability and performance. Harassment based upon race, gender and/or gender identity or expression, color, creed, religion, age, national origin, ethnicity, disability, veteran or military status, sex, sexual orientation, marital status, citizenship status, or any legally protected basis is prohibited by law and undermines the character and purpose of the University. Such harassment is illegal and against University policy, and will not be tolerated.

Students in the Steinhardt School may refer instances of harassment to the Associate Dean for Student Affairs, Pless Hall, 2nd Floor, 212-998-5065. [View the anti-harassment policy for more information.](#)

ACCESS TO PERSONAL FILES

Among its several purposes, the Family Educational Rights and Privacy Act of 1974 (FERPA) was enacted to:

- protect the privacy of students' educational records;
- establish the rights of students to inspect and review their educational records;
- provide students with an opportunity to allow inaccurate or misleading information in their educational records to be corrected.

For further information, please visit the NYU FERPA [website](#) or email ferpa@nyu.edu

AMERICANS WITH DISABILITIES ACT

Any student attending NYU who needs an accommodation due to a chronic, psychological, visual, hearing, mobility and/or learning disability should register with the Moses Center for Students with Disabilities at 212 998-4980, 726 Broadway, Second Floor.

DEGREE PROGRAMS

The Department of Nutrition, Food Studies, and Public Health offers undergraduate, master's, or doctoral degree programs in three distinct but related areas of study: Nutrition and Dietetics, Food Studies, and Public Health. For information about these programs, [please visit the department website](#) or request a handout from the department office.

Handouts and brochures are available for:

Undergraduate programs

- B.S. in Nutrition & Food Studies
 - Concentration in Food Studies(HONF-FDS)
 - Concentration in Nutrition & Dietetics (HONF-RDS)
- B.S. in Global Public Health Food Studies (GPHF)
- B.S. in Global Public Health Nutrition (GPHN)

Master's Programs

- M.A. in Food Studies and Food Systems (HOFD-FDS/HOFD-MGT)
- M.S. in Nutrition and Dietetics: Clinical Nutrition (HOND-CNU)
- M.S. in Nutrition and Dietetics: Foods & Nutrition (HOND-FNU)

Doctoral Programs

- Ph.D. in Food Studies (HOFD)
- Ph.D. in Nutrition and Dietetics (HOND)

Department handouts

- Department Overview
- Scholarships

Dietetic internships

- NYU Dietetic Internship
- James J. Peters/Bronx VAMC Dietetic Internship

E-MAIL COMMUNICATION

The department communicates with students through e-mail. Make sure you are on the department listserv to receive important messages. Provide the office staff with a current NYU e-mail address.

LIBRARIANS

Although any librarian at Bobst can be of assistance, the Life Sciences Librarian is Hope Lappen, 212-992-7304, hl70@nyu.edu.

HOW TO JOIN THE ACADEMY OF NUTRITION AND DIETETICS

Matriculated students enrolled in the NYU DPD program may join the Academy of Nutrition and Dietetics (AND). For information about the organization, its benefits, and its membership requirements, consult the [AND's Website](#). To join the student committee of [the Greater New York Dietetic Association \(GNYDA\)](#), [visit this page](#). Students registering for the AND in New York are also members of NYSDA. AND membership is required to join GNYDA.

CAREER OPPORTUNITIES

Graduates of our program are currently employed in a wide variety of positions, including:

- Clinical dietitians or managers of nutrition programs in hospitals, clinics, nursing homes, health professions schools, and other health care settings.
- Members of clinical specialty teams in pediatrics, internal medicine, family medicine, surgery, renal, gastrointestinal, cardiovascular, and critical care medicine services.
- Practitioners of healthcare teams caring for patients with AIDS.
- Counselors of patients with chronic conditions such as diabetes, cardiovascular disease, obesity, and hypertension.
- Community nutritionists in a wide variety of programs sponsored by local, state, and federal agencies of the government and private sector.
- Nutrition educators in health care, community, or corporate health programs.
- Private nutrition consultants to the general public, health care agencies, weight management programs, government agencies, and the food industry.
- Staff members of private sector health agencies such as the American Heart Association, the Red Cross, or the March of Dimes.
- Staff members of local and state health departments.
- Staff members of federal agencies such as USDA, Library of Congress, National Institutes of Health, and the Food and Drug Administration.
- Nutrition teachers in schools, colleges, and universities.
- Project officers of private philanthropic foundations.
- Positions that focus on nutrition education, and communications of food, nutrition and health.
- Freelance writers published in various magazines and websites, or media consultants.
- Sports nutritionists; has the option of working in a gym.

USEFUL WEBSITES

[New York University](#)

[The Steinhardt School of Education](#)

[Department of NFS](#)

[Academy of Nutrition and Dietetics](#)

[New York State Dietetic Association \(NYSDA\)](#)

[Greater New York Dietetic Association](#)

[The James Beard Foundation](#)

Job Listings: [Jobs in Dietetics](#), [Nutrition Jobs](#), [Exercise Jobs](#)

[NYC Department of Health](#)

[NYC Nutrition Education Network \(NYCNEN\)](#)

[Society for Nutrition Education \(SNE\)](#)

[American Public Health Association](#)
[American Diabetes Association \(ADA\)](#)
[American Heart Association \(AHA\)](#)
[American Cancer Society \(ACS\)](#)
[American Medical Association \(AMA\)](#)
[American Society for Nutrition \(ASN\)](#)
[The Obesity Society](#)
[American Society for Parenteral & Enteral Nutrition \(ASPEN\)](#)
[Research! America](#)
[National Science Foundation](#)
[Food Research & Action Center](#)
[Les Dames d' Escoffier International](#)