

DOCUMENT COVER SHEET

PLEASE CHECK YOUR STATUS: **APPLICANT** **ACCEPTED/CURRENT STUDENT**

Last/Family Name		First Name	
Other name(s) that may appear on credentials			
Date of Birth: MM/DD/YYYY		Social Security Number or NYU ID	Select Intended Degree or Degree level Master's Doctoral Adv. Certificate
Semester (Spring, Summer, Fall)	Year	List Intended Major: (Applicants only)	Academic Plan Code (see Graduate Admissions Application Guide)
			Sub Plan Code (if applicable)

(Items submitted through the online system should **NOT** be mailed)

I AM SUBMITTING THE FOLLOWING ITEM(S):	ONLINE	PAPER
Completed and signed application form	<input type="checkbox"/>	<input type="checkbox"/>
Statement of Purpose/Personal Statement	<input type="checkbox"/>	<input type="checkbox"/>
Resume or curriculum vitae	<input type="checkbox"/>	<input type="checkbox"/>
Application Fee (<i>the \$75 application fee must be paid by credit card via the online system</i>)	<input type="checkbox"/>	<input type="checkbox"/>
Official transcripts (<i>transcript(s) should be uploaded to the online application system. If you are having trouble uploading your transcript(s) to the online system, mail in your transcript(s). Transcripts received without a Document Cover sheet, significantly delay the processing of your application.</i>)	<input type="checkbox"/>	<input type="checkbox"/>
Transcripts sent electronically from your institution may be emailed to: steinhardt.gradtranscript@nyu.edu	<input type="checkbox"/>	<input type="checkbox"/>
Letters of recommendation (if required for your program)	<input type="checkbox"/>	<input type="checkbox"/>
Art or music portfolio/prescreening videos (<i>consult the steinhardt.nyu.edu/guide for proper submission instructions for your program of interest</i>)	<input type="checkbox"/>	<input type="checkbox"/>
GRE (if required for your program) (<i>Unofficial GRE scores should be uploaded to the online application system. Official scores must be sent electronically from ETS</i>)	<input type="checkbox"/>	<input type="checkbox"/>
MAT (if required for your program)	<input type="checkbox"/>	<input type="checkbox"/>
English Language Testing Requirements (non-native speakers of English) (<i>if required</i>) Circle which one you are submitting. TOEFL scores IELTS PTE Academic	<input type="checkbox"/>	<input type="checkbox"/>
Other materials (please list below all items being sent)	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

Helpful hints in using the Document Cover Sheet:

- Use this page as a cover sheet each time you send us items by mail.
 NOTE: we will not accept any documents sent to us by Email.
- **Applicants only:** Sending items separately or without a cover sheet will seriously delay the processing and review of your application.
- We understand that some colleges and universities can only send transcripts directly to our office; in this case, please provide a completed copy of this form to your registrar and ask them to enclose it with your academic transcripts.

steinhardt.nyu.edu/graduate_admissions/