

### Student Information

<input type="radio"/> Ms <input type="radio"/> Mr			<b>N</b>
	First Name	Last Name	ID Number
Street		City	State Zip Code Telephone
Department	Major	<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate	Email Address

**Instructions:** Meet with your advisor. Fill out the Student and Course Information boxes. Obtain all necessary signatures as noted at the bottom of this form (your advisor should sign this form last and retain the pink copy). Register for your independent study on Albert using the appropriate course number below. Bring the white copy to the University Registrar at 25 West 4<sup>th</sup> Street; the Registrar will assign the title to your independent study on your transcript. **See the reverse side of this form for important information.**

### I request approval for

Undergraduate	E <input type="checkbox"/> <input type="checkbox"/> .1000			
Level	Course Number	Number of Points (Maximum 6)	Semester	Year
Graduate	E <input type="checkbox"/> <input type="checkbox"/> .2300			
Level	Course Number	Number of Points (Maximum 6)	Semester	Year

Your independent study will be listed with an abbreviated title on your transcript if your title exceeds 24 characters. If you choose to show this title, complete the "Independent Study Title" below.

<b>Independent Study Title:</b>
<b>Independent Study Description</b> (Including type and scope to be completed, e.g. paper or special project. The theme may be stated as a question or issue to be explored or a creative technique to be examined.) Attach additional pages as necessary.
<b>Theme/Question of Study:</b>
<b>Scope:</b>
<b>Project to be completed:</b>

Student Signature	Date	Chair of Sponsoring Faculty Signature	Date
Sponsoring Faculty Signature	Date	Advisor Signature	Date

White: University Registrar

Pink: Advisor

Green: Sponsor

Yellow: Student

**Independent Study:**

Independent study is designed by the student and sponsoring faculty to investigate an area or field of specialization not normally offered in scheduled course offerings. It is an opportunity to work one-on-one with a faculty member to complete directed reading, a creative project and/or supervised research. Students must consult with their advisors before undertaking independent study.

Independent study eligibility	Matriculated juniors and seniors; matriculated graduate students.
Independent study credit value	Independent study, like other courses, carries 1 to 6 points. The number of points will be determined by the work to be completed and should be comparable in rigor to that of a classroom course.
Minimum hours required per point	45 hours of work per point per semester.
Maximum credits allowed	<p>As part of specialization: as determined by each department/program</p> <ul style="list-style-type: none"> <li>• Total allowed <ul style="list-style-type: none"> <li>○ For undergraduate students, a maximum of 6 points over the course of the undergraduate career</li> <li>○ For graduate students, the number of points will be specified by the department</li> </ul> </li> <li>• Cannot be used to satisfy liberal arts requirements</li> <li>• Cannot be used to satisfy professional education courses in the teaching professions</li> <li>• Independent study taken in other divisions of the University and/or other universities will not count toward the student's degree.</li> </ul>
Registering for independent study	Students first meet with the academic advisors to determine if the student should undertake an independent study; they then meet with the sponsoring faculty to complete the NYU <b>Steinhardt</b> Independent Study form, obtaining the signatures of the sponsoring faculty member, the sponsoring faculty member's department chair and the student's advisor.
Independent study title and description	The title of an independent study will appear on the student transcript prefaced by the word "Independent Study". The description of the Independent Study should include its theme which may be stated as a question or issue to be explored or creative technique to be examined; its type and scope, e.g. paper or special project.
Independent study sponsor eligibility	Only full-time faculty.