Position: Project Associate

Starting Date: ASAP or until position is filled

Minimum Qualifications

The Technical Assistance Center on Disproportionality (TAC-D) at New York University’s Metropolitan Center for Research on Equity and Transformation of Schools seeks a qualified candidate for the role of Project Associate.

The candidate should have:

- A Masters degree or higher in education, special education, psychology, education administration, or public administration.
- At least 4-5 years of experience working in districts and/or schools.
- At least 1 year of experience providing technical assistance on disproportionality and students with disabilities to districts and/or schools and working with culturally and linguistically diverse students.
- Substantive knowledge on education reform, achievement gap research, English as a New Language (ENL), disproportionality in special education, race in schools, and race and gender equity.
- Strong written and oral communication skills.
- Computer skills in Word, Excel and PowerPoint.
- Creative and independent thinker.
- Able to work under pressure and time constraints.
- Available to travel 90% of the time.
- Able to make a 3-4 year commitment.
- K-12 teaching and coaching experience is preferred.

Duties

The Project Associate will provide training and technical assistance in a variety of key educational reform areas in districts and schools related to leadership, capacity building, instructional practices, and social emotional learning, as well as, family engagement initiatives’ and how each area intersects with equity, race and culture. Responsibilities include, but will not be limited to:

- Serve as specialist on issues related to disproportionality in general and special education. Disseminate timely, relevant resources to districts, and schools.
- Work with state agencies and other regional organizations to influence district and school practices on ensuring equity in race, national origin, and gender.
- Develop and implement comprehensive culturally responsive school improvement plans for schools, districts, and state education agencies.
- Effectively participate in partnerships with external organizations (e.g., business, non-profits) in order to maximize the potential of achieving education reform goals for all students.
- Attend and participate in a variety of school and district meetings to represent the center’s position.
- Coordinate and collaborate effectively with the team members.
Salary: Competitive salary commensurate to experience. Comprehensive benefits including 401K, health and life insurance, tuition/remission.

About TAC-D: The Technical Assistance Center on Disproportionality (TAC-D) aims to disrupt, dismantle and eliminate disproportionality by building the capacity of educators to implement Culturally Responsive Equity-Based Systems that meet the needs of all students and families. TAC-D provides training and technical assistance in New York state regions, and districts cited by New York State Education Department for disproportionate representation of racial and ethnic groups in (a) special education and related services; (b) in specific disability categories; (c) in special education placement and/or (d) in disciplinary practices.

How to Apply: Submit resume and cover letter to: apply.interfolio.com/52355

Application: Review of applications will continue until the position is filled. Address application, required documentation and/or request for information to:

Dr. María G. Hernández
TAC-D, New York University
726 Broadway
New York, NY 10003
mgh260@nyu.edu

Applications from women, minorities, and individuals from underserved or underrepresented groups are encouraged to apply. All qualified individuals will receive equal consideration without regard to economic status, race, ethnicity, color, religion, marital status, pregnancy, national origin or cultural background, political views, sex or sexual orientation, gender identification, age, disability, disabled veteran or Vietnam era veteran status.

Upon request, reasonable accommodation will be provided to individuals with protected disabilities to (a) complete the employment process and (b) perform essential job functions when this does not cause undue hardship.

NYU is an EOE/AA/Minorities/Females/Vet/Disabled/Sexual Orientation/Gender Identity Employer.