**Position:** Research and Policy Analyst, Education Justice Research and Organizing Collaborative (EJ-ROC)

**Starting Date:** January 1, 2018

**Minimum Qualifications**

The Metropolitan Center for Research on Equity and the Transformation of Schools (NYU Metro Center) at New York University seeks a qualified candidate for the role of Research and Policy Analyst for the Education Justice Research and Organizing Collaborative (EJ-ROC). EJ-ROC provides critical data, research and policy analytics to grassroots community organizing campaigns in low-income communities of color across the country. The Research and Policy Analyst serves as a bridge for grassroots parent and youth organizing groups to the world of education data, policy and research.

The Research and Policy Analyst will conduct research on policy and practice in public schools across the country, and create informative materials that summarize, synthesize and analyze research to support grassroots organizing campaigns for school improvement.

The successful candidate should have:

- Excellent writing, research, and communications skills
- Experience with conceiving, developing and producing policy reports
- Ability to explain complex issues in clear, simple language accessible to multiple audiences
- Experience working with diverse constituencies and communities, including people of diverse racial, cultural, class and linguistic backgrounds
- Experience with and knowledge of critical issues and data in public education
- Ability to manage timelines independently and effectively
- Capacity to manage multiple projects simultaneously
- Proficiency with multiple presentation technologies and software for creating infographics and webinars
- Spanish language skills a plus
- Masters degree, or Bachelors degree and several years of experience conducting research and writing

**Duties**

The Research and Policy Analyst will conduct research on issues of public school policy and practice for grassroots parent and youth organizing groups across the country.

Responsibilities include, but will not be limited to:

- Rapid analysis of education policy to support organizing campaigns in real time, produced within a few days, weeks or months for immediate use in campaign events
- Fact-checking of education commentary from federal, state and local policymakers
- Original research driven by parent, youth and community concerns and insights
- Qualitative research conducted through interviews, surveys, focus groups, participatory action research, or other methodologies
- Extended policy reports that highlight issues of educational equity and/or propose evidence-based policy solutions
- Development of one-pagers, fact sheets, webinars, infographics and other formats for presenting information in engaging and accessible ways to multiple audiences
- Collaboration with community organizing groups to identify and define research and policy needs
- Presentation and discussion of policy and research with organizers and parent and youth
leaders on conference calls, in community meetings, in webinars and other formats

**Salary:** Competitive salary commensurate to experience.

**About NYU Metro Center:** NYU Metro Center is dedicated to the pursuit of academic excellence and educational justice for all students. We partner with local and state educational agencies to strengthen access, opportunity, and educational quality, particularly for young people from historically vulnerable groups. The Center accomplishes this mission through the implementation of high-quality research, strategic assistance to schools and districts, and direct services to students, teachers, parents, administrators, policy makers, and organizations committed to equity and educational improvement.

**How to Apply:** Please submit electronically a letter of application and curriculum vitae.

**Application:** Review of applications will begin on November 15, 2017 and will continue until the position is filled. Address application to:

Megan Hester  
Metropolitan Center for Research on Equity and the Transformation of Schools  
New York University  
726 Broadway, Suite 500  
New York, NY 10003  
megan.hester@nyu.edu

Applications from women, people of color, and individuals from underserved or underrepresented groups with a strong record are encouraged to apply. All qualified individuals will receive equal consideration without regard to economic status, race, ethnicity, color, religion, marital status, pregnancy, national origin or cultural background, political views, sex or sexual orientation, gender identification, age, disability, disabled veteran or Vietnam era veteran status.

Upon request, reasonable accommodation will be provided to individuals with protected disabilities to (a) complete the employment process and (b) perform essential job functions when this does not cause undue hardship.

NYU is an EOE/AA/Minorities/Females/Vet/Disabled/Sexual Orientation/Gender Identity Employer.