

**Studio Agreement Addendum:  
MFA and BFA STUDIOS - Environmental, Health & Safety**

We place the highest priority on the safety of you, your classmates, and faculty and department staff. We can create a safe environment only by partnering with you. Protect your health by not eating or drinking when you are working with hazardous materials. Limit the amount of flammable materials you have in your studio and post an inventory of the chemicals in your studio in accordance with FDNY and Steinhardt guidelines. Keep all containers labeled and tightly sealed at all times.

We fully support your work and creativity and want you to do it in a manner that is safe for you, others, the facility and the environment. The following are some health and safety guidelines for your studio towards that goal:

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1. Attend required safety trainings: Safety in the Arts (upon starting at NYU) and Hazardous Waste Annual Refresher (required each year).
  2. Safety Data Sheets (SDS) must be on hand for all materials you use in the studio.
  3. Read and follow all SDS precautions for safe storage, PPE and first aid/emergency procedures.
  4. A current inventory of chemicals and materials you are using must be posted on the outside of the door/entry to your studio (see attached form).
  5. Aerosol products may only be used in the Spray Booth in the Barney Basement.
  6. Chemical containers must have original product labels, and tight-fitting re-sealable lids.
  7. Only small quantities (1 quart maximum) of flammable liquids may be stored on your work surfaces. Containers must have tight-fitting lids and be labeled with name of the product and the word “flammable”. Larger quantities must be stored in the yellow flammable cabinets, labeled with your name and studio number.
  8. Secondary containers (non-original containers) must have tight-fitting lids and must be clearly marked with the contents and any GHS Signal Word(s) from the original product label.
  9. Eating and drinking is not allowed when you are handling and using hazardous materials as there is a high risk of exposure. Food and beverages should be consumed in designated areas of the building. Wash your hands after working with hazardous materials and before eating or drinking.
  10. Familiarize yourself with location of emergency exits, fire alarm pull stations and fire extinguishers.
  11. No open flames or smoking in studios.
  12. Keep all doorways, hallways and emergency exits clear.
  13. Do not block or prop open exit and stairwell doors.

**Studio Number:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Chemical / Material Inventory**

Chemical Name	CAS # (if known)	solid, liquid, gas?	Amt	Unit (gal, oz, lb, etc.)	Date

(attach additional sheets if necessary)