Advisement & Registration Steps for NYU Steinhardt Study Abroad Participants

1. Research – Learn more about NYU Study Abroad
   - Visit the study abroad Web site at [www.nyu.edu/studyabroad](http://www.nyu.edu/studyabroad).
   - Attend the study abroad opportunities fairs in October & February.
   - Stop by the Study Abroad Admissions Office, 7 East 12th Street, 6th floor
   - *Stop by the NYU Steinhardt’s Office of Student Affairs; see Linda Chin, Assistant Director, Undergraduate Advisement & Registration Services, Pless Hall, 2nd floor, 212.998.5053, linda.chin@nyu.edu.*

2. Talk with your advisor
   - Discuss your academic plans with your advisor to determine which courses to take abroad and which semester or year abroad will best fit into your NYU experience.
   - *Review the NYU Study Abroad Courses and MAP Equivalency Chart (produced by NYU Steinhardt’s Office of Student Affairs).*

3. Apply
   - Go online ([www.nyu.edu/studyabroad](http://www.nyu.edu/studyabroad)) for information on eligibility and application deadlines.
   - Fill out the online application.
   - Use the NYU Study Abroad Web site and outside resources to fund scholarships and grant programs at [http://www.nyu.edu/studyabroad/financial.aid/](http://www.nyu.edu/studyabroad/financial.aid/).
   - Submit forms necessary for a re-evaluation of your financial aid package.
   - *Speak with Linda Chin in the Office of Student Affairs if your GPA is below a 3.0 or you have other questions.*

4. Confirm your participation
   - Send in your nonrefundable deposit to reserve your place abroad.
   - Register for your study abroad courses on ALBERT.
   - *Give a copy of your study abroad schedule to your advisor*
   - *Confirm your participation with your advisor and make arrangements for advisement and registration clearance (while you are abroad) for your return semester.*
   - Attend pre departure events sponsored by the Study Abroad Student Services Office, 7 East 12th Street, 9th Floor, 212-992-9940.
   - Book your flight
   - Submit paperwork on time (Visa, vaccination, and documentation requirements vary by site.)

5. Be There
   - Arrive at your new home.
   - Attend orientation events and activities.
   - *Send a postcard and/or Email to your family, friends, and advisor.*
   - *Confer with your advisor and Linda Chin ([Linda.chin@nyu.edu](mailto:Linda.chin@nyu.edu)) by email if you have questions about academic policies and procedures,... changes in your program, pass/fail, etc.*