

Call for Proposals: Global Integration Fund “Bringing the Global to Washington Square”

The Steinhardt Office of Global Programs promotes the integration of a global perspective across the School’s academic disciplines. Toward this end, we seek to support innovative, cross-disciplinary speaker series, scholarly symposia, or other events taking place on the Washington Square campus that enrich the School’s global engagement through presentations directed at the broad university community as well as the public beyond the university. We welcome proposals that connect the School to significant conversations occurring on- and off-campus and contribute to the internationalization of curricula and research and integration with NYU’s Global Network.

Events may take the form most conducive to the topic at hand, including a series of speakers over the course of a semester, a one- or multiple-day symposium, artistic or performance-based presentations, a lunch series, or several events over the course of a week. You are also welcome to recast the format.

Steinhardt faculty should be actively involved in all events as co-presenters, moderators, discussants, or similar roles. Some component of a series or event should be free and open to the public, and visiting scholars or artists should be involved in some discussion with faculty on integrating global perspectives in curricular initiatives.

Because we seek to promote cross-disciplinary examinations of topics in a global perspective, a proposal must be submitted by at least two faculty members representing different departments. Where possible, proposers should involve students in their planning or solicit student input on the proposal. We strongly encourage organizers to obtain co-sponsorships with other NYU schools, departments, institutes and/or dean’s offices.

Funding for this initiative is \$25,000 total per semester during Fall 2010, Spring 2011, and Fall 2011. Continuation of the program in semesters beyond this time frame is contingent on program assessment and funds availability. A panel convened by the Office of Global Programs will review proposals. The review panel may choose to allocate funds to one or multiple proposals up to the maximum of \$25,000 available per semester.

Proposals should include:

- Completed cover sheet form
- A discussion of the proposed theme, including:
 - Contribution to the School and University community and integration with NYU’s Global Network
 - Appeal to an interdisciplinary audience
 - How the proposed events promote a global perspective on the theme
 - How the events can contribute to globalizing curricula in your programs
- A list of prospective speakers/presenters with a summary of their credentials, preferably including a CV for each speaker. Please note that we do not fund speakers who are on the rosters of speaker bureaus or have agents.
- A discussion of format and scheduling, including event space requirements and a list of potential spaces you will seek to use.

- A list of potential co-sponsors of the event, with a contact name for each co-sponsorship and an indication of the kind of support that may be available (direct financial support with a suggested range; in-kind support such as event space, promotion, etc.)
- A budget outlining expenses (see sample budgets below. NOTE: Your budget will be more specific than the examples and must include supporting price quotes and cost estimates).

Proposals should not exceed five pages.

The Office of Global Programs will be the primary on-campus sponsor of the events and will provide administrative support for the series by offering assistance with budgeting and financial management. However, proposers must designate a project director (the lead proposal contact) and an administrative officer (for example, a department administrator) to manage funds and chart fields. Because of the time and effort involved in organizing these events, part of the award may be used for an hourly student employee for administrative support, e.g., sending invitations, scheduling speakers and venues, planning publicity, and other administrative needs.

For questions on the proposal process to discuss preliminary proposal ideas, please contact Erich Dietrich, erich.dietrich@nyu.edu, 212-998-5263.

PROPOSALS DUE:

April 15, 2010 for Fall 2010

May 30, 2010 for Spring 2011

February 25, 2011 for Fall 2011

Please provide five hard copies of all materials OR submit materials via email to steinhardt.global@nyu.edu.

Example Budget 1: Large-scale series over the course of the semester, 4 invited speakers with international travel, discussions with faculty

Example Budget 2: Two speakers, lecture or performance, classroom session with students, and faculty luncheon to discuss curricular initiatives

Budget Item	Approximate Cost	Budget Item	Approximate Cost
Student hourly work support (150 hours*\$10/hour)	\$1,500	Student hourly work support (75 hours * \$10/hour)	\$750
Honoraria (\$1,000x4)	\$4,000	Honoraria (\$1,000x2)	\$2,000
Travel for speakers (airfare and ground)	\$7,000	Travel for speakers (airfare and ground)	\$3,600
Publicity: E.g., Posters with design costs, mailing	\$750	Publicity: E.g., Posters with design costs, mailing	\$500
Accommodations for speakers (4 speakers*3 nights each*250/night)	\$3,000	Accommodations for speakers (2 speakers*3 nights each*250/night)	\$1,500
Meals (per diem plus invited dinner after event or faculty lunch)	\$2,300	Meals (per diem plus invited dinner after event or faculty lunch)	\$1,500
Event Refreshments	\$1,200	Event Refreshments	\$800
Room rental, AV equipment, etc.	\$2,000	Room rental, AV equipment, etc.	\$1,000
Co-sponsorship from Xxxx Department	(\$2,500)	Co-sponsorship from Xxxx Department	(\$2,500)
TOTAL BUDGET	\$19,250	TOTAL BUDGET	\$9,150