

## International Education Internship Placement Preapproval

Your internship should be completed after your first semester in the International Education program. You must receive preapproval from the Program Coordinator prior to registration. Once you have received approval, you will enroll for Field Study and Seminar in International Education, INTE-GE 2802.

You can either register for 3 credits or 4 credits. 3 credits will require 135 hours and 4 credits will require 180 hours of internship time. Because the internship course is offered in the fall, spring, and summer, you should enroll in the course in the *same* semester that you do your hours.

**Student Name:** \_\_\_\_\_

**Internship Site:** \_\_\_\_\_

**Site Supervisor Name:** \_\_\_\_\_

**Site Supervisor Contact Email:** \_\_\_\_\_

**Site Supervisor Contact Phone:** \_\_\_\_\_

**Intended Start Date:** \_\_\_\_\_

**Check any that apply:**

I work at this site full-time already, and would like to request to do my internship placement here. (This is an exception, and further information will be requested before review).

Part or all of this internship will be completed out of the NYC area.

**Please upload this form to the NYU Classes site or submit to Maria Ramirez at [maw660@nyu.edu](mailto:maw660@nyu.edu).**