

Doctoral Fellowship Proposal Summer Development Award

Up to 5 Awards

The goal of the program is to support doctoral students over the summer in the year the award is made in the development and writing of a fellowship or grant proposal, which will be submitted to external funding sources in the following academic year.

Proposals will be judged on the basis of their scientific merit and fit with the selected external funding source. The students must be enrolled in a doctoral program at New York University's Steinhardt School. Preference may be given to proposals to external agencies that are underway and for which feasibility is demonstrated.

Students will meet throughout the summer (2012) as a group to write, read, and develop individual proposals, which will be submitted to external funding agencies (NIH, NSF, IES, Ford Foundation, etc). Support will be provided as hourly compensation. In-person attendance at the monthly summer meetings will be mandatory as these meetings are run in workshop style to help you develop your proposals while working with members of our office as well as with other funded students. Meetings will take place on the following dates: June 14, July 19 and August 16, 2013 from 11am to 2pm.

Criteria for evaluation

- The extent to which the development work during the summer will lead to a grant submission in the following academic year
- Significance and potential for advancing the field of study
- Innovation in area to be studied
- Well articulated plan for submitting grant for external funding
- Feasibility of undertaking the project
- Experience and potential of the project investigator to develop the grant

Eligibility and Restrictions

- All Doctoral candidates with approved dissertation proposals are eligible to apply. Candidates without approved dissertation proposals may submit a letter from their committee chair stating progress towards approval and support
- Awards may not exceed 12 months without prior approval from the Steinhardt Office of Research
- Students may only receive this award one time during their studies
- Students must have at least 10 hours a week of available student employment time to commit to the program. As per NYU policy you are not able to work in excess of 30 hours per week so if you have paid commitments to other NYU projects you may need to adjust your time).

Doctoral Fellowship Proposal Summer Development Award Proposal Criteria

The proposal must contain the following elements

- 1) Complete application cover page
- 2) 500 word abstract of dissertation proposal
- 3) 1-page statement of the student's research experience and progress toward degree completion
 - a. Should not exceed 1 page (Arial 11 pt font, 1/2" margins, single spaced) including all pictures, graphs, and tables.
- 4) Dissertation proposal approval signature page
- 5) Current CV (5 page limit)
- 6) Name and source of at least one external funding opportunity to which your proposal will be submitted in the next academic year
- 7) Letter of support and commitment from the student's mentor indicating willingness to work with the student the development of his/her external funding application
- 8) If required, a letter from your committee chair stating progress towards dissertation approval

2013 Student Challenge Grant Application Face Page

Name: _____

Student I.D.# _____

Email: _____ Phone: _____

Department: _____

Program: _____

Address: _____

Mentor/Dissertation Committee Chair: _____

Proposal Title: _____

UCAIHS Submission Date: _____ UCAIHS Approval Date: _____

Amount Requested: _____ Mechanism: Doctoral Dissertation (DDG)
 Summer Development (SD)
 Undergraduate & Master's
Research/Creative Project (RCP)

Principal Investigators Signature

Date

Mentor's/Dissertation Chair Signature

Date

Department Chair's Signature

Date

Due Dates and Submission Procedures

Please submit proposals no later than 5:00 p.m. on April 1, 2013, to The NYU Steinhardt Office of Research by emailing Michael.Marino@nyu.edu. In effort to reduce our environmental impact, the Office of Research Requests that Final Proposals be submitted electronically as one PDF file. The file name must include the award mechanism title (DDG, SD, RCP) followed by the principal investigators last name. If you have any problems converting your proposal into a single file with all the required parts please contact the Office of Research for assistance.

The investigator must obtain the approval of her/his mentor and chair before final submission and, if funded, is responsible for obtaining any other necessary clearances before the project can begin (i.e. insurance, human subjects).

Please use the 2013 Proposal Application Face Page for all submissions.

Budgets

Please list necessary costs in a one-page line item budget. Please list necessary costs. Costs may include such items as travel necessary to the project, fieldwork expenses, computer time, supplies, etc. *Please refer to specific mechanism RFP for funding restrictions.* Include a budget justification explaining the purpose of each line item.

Please contact Michael Marino (212) 992-6735 in the NYU Steinhardt Office of Research for assistance in preparing these materials.

Human Subjects

We expect many proposals will include the participation of human subjects. Investigators should note that the New York University Committee on Activities Involving Human Subjects must review and approve all funded proposals. Investigators are strongly encouraged to apply for human subjects approval shortly after the application is submitted. Please note that if there are human subjects included in the proposal, we cannot award funding until NYU has granted human subjects approval. The Office of Research must receive a copy of the UCAIHS approval before we will release funds.

[More Information about Human Subjects](#)

Review Procedures

The NYU Steinhardt Challenge Review Committee, composed of a cross-section of faculty, will consider and review all proposals. The Committee members will undertake comprehensive evaluations of all proposals, identifying those they believe to be most meritorious using standard review processes. The committee will transmit information about the proposals to the Office of Research. The Office of Research will make final determination of awards based on merit and availability of funds. We will notify all applicants of decisions and review comments by the end of May.

Awards

We will offer awards of one year's duration in time to start on September 1, 2013. It is our expectation that projects will be completed by August 31, 2014. Summer Grant Development stipends will be dispersed in the form of hourly wages prior to August 31, 2014, pursuant to successful completion of group review meetings.

Reporting

If awarded, all investigators **must provide a one-page progress report to the Steinhardt Office of Research no later than January 15, 2014**. We may ask recipients of Challenge Awards to present findings at a Steinhardt research forum.

Please contact the Office of Research with any questions you have regarding the Student Challenge Grants Program.

Phone: (212) 992- 9382

Email: steinhardt.research@nyu.edu