High School Summer Art Intensive
Student Guide
2015

High School Summer Art Intensive
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About the Program
The Summer Art Intensive program will be academically and artistically challenging, and students should expect to be fully scheduled every day.

Basic program schedule:

Class and Studio Work
Monday, Wednesday, Thursday, Friday
9:00 a.m.-12:30 p.m. and 1:30-5:00 p.m.

Art in New York City
Off-campus class exploring arts in New York City such as gallery trips, artist talks, museum visits, and critiques.
Tuesday 9:00 a.m.-5:00 p.m.

Events and activities will also be available to students during evenings and weekends.

Contact Information
The Summer Art Intensive program is offered by the NYU Steinhardt School’s Department of Art and Art Professions with support from the NYU Office of University Programs. Staff are available to assist you with any questions. Do not hesitate to contact us!

Questions about the program?
Sam Englander
High School Programs Coordinator
NYU Steinhardt Art
sam.englander@nyu.edu

Questions about admissions, bill payment, housing applications, student life on campus?
Office of University Programs
Academic Resource Center, 18 Washington Place
212-998-2292
university.programs@nyu.edu

Important Dates and Deadlines
I-20 application deadline Wednesday, April 1
(international students only)
Bill payment deadline Individual to student—listed on e-bill
Program forms deadline Monday, July 6
First day of program and move-in Sunday, July 26
Program orientation Sunday, July 26
International student check-in Monday, July 27
Last day of program and move-out       Saturday, August 15

Before Program Begins: Checklist

There are a few things every student needs to do before the program begins to make sure they are ready for their summer at NYU.

1. Activate your NYU NetID
You should have done this already in order to accept your spot in the program after being admitted, but if you haven’t you should activate your NetID as soon as possible. Your NetID is your e-identification, which gives you access to electronic resources at NYU. It is a combination of your initials and random numbers. You should have received your NetID and instructions for activation via email when you were admitted to the program.
When you activate your NetID, you will have access to NYUHome, the central student information system where you read your email and you can log-in to your Student Center to view your program registration and pay your bill. NYUHome is online at home.nyu.edu.

2. Read your NYU email
It is NYU policy that communications between the University and students occur over NYU email, which is available through NYUHome. You may have already received emails from NYU offices and services at your NYU address. You will also be expected to email professors, staff, and students using your NYU account. Your NYU email address is your NetID@nyu.edu. You should read your NYU email often to make sure you do not miss important information or notices! Instructions are online at https://www.nyu.edu/its/email/

3. Apply for housing
It is a requirement of the Art Intensive program that all students live on campus. Housing application instructions should have been emailed to you after you were admitted to the program. Please note that roommate requests are not available. If you did not receive instructions, please email the Office of University Programs at university.programs@nyu.edu. If you have any questions about the application or Summer Housing, please contact the Office of Summer Housing at summer.housing@nyu.edu.

4. Get your NYUCard
All students must have a NYUCard. The NYUCard is a multi-purpose identification card issued to all students. It grants you access to NYU buildings, residence halls, and resources and services. You can also use it as an ID card in the city to receive student discounts at museums, shops, and other locations.

You can submit your ID photo online. We strongly recommend all students submit their ID photos at least a week before the program begins so their NYUCards can be printed and ready for them when they arrive on campus. After they check-in to the residential hall, students can go to the NYUCard pick-up location on campus with a photo ID and get their cards.
Note: Students are asked to turn in their NYUCard to the residential hall when they move out. If a student returns to NYU in the future without having turned in their NYUCard he/she will be assessed a $15 replacement fee.

5. Check your program registration and student account balance on NYUHome
It is a good idea to log-in to NYUHome and your Student Center (under Academics tab) to double check your registration and account balance before class begins to make sure your registration is correct and your account balance has not changed and is paid in full.

6. Submit your required program forms
Students must read the Summer Art Intensive Handbook which details the policies and procedures of the program and submit the required program forms—Contract, Liability Waiver, Emergency Contact Form, Photograph and Creative Release Form, and Treatment of a Minor Form—prior to arriving on campus. The Handbook is available on the Summer Art Intensive website and students should have received the required forms via email after admission. Any questions about the forms may be addressed to the Office of University Programs.

Orientation and Check-In

Program Orientation (mandatory)
Sunday, July 26 at 3:00 p.m.
Kimmel Center for University Life
60 Washington Square South, 4th Floor

Orientation is required for all students. Important information will be covered, including program and residential hall policies and procedures, safety in the city tips, a review of resources and services available to you during the summer, and academic information.

International Student Check-In (mandatory)
Monday, July 27 at 8:00 a.m.
Office of Global Services. 561 LaGuardia Place

The U.S. Department of Homeland Security requires all new international students with a J-1 or F-1 visa to report their arrival at NYU to the Office of Global Services. OGS will host a check-in to help you meet this requirement. All international students must attend and should bring their I-20, I-94 record, passport, and emergency contact information to their session. Failure to check-in may jeopardize your ability to legally remain in the United States.

International students with any questions about their student status should contact the Office of Global Services at newinternationalstudents@nyu.edu or 212-998-4720.
HOUSING and DINING

Summer Housing
212-998-4600
http://www.nyu.edu/summer/housing/
summer.housing@nyu.edu

All Summer Art Intensive students must live on campus during the program. Students will be living in Founders Hall, NYU’s newest hall within easy walking distance from your classes and studio space. Founders Hall has a wide range of facilities, including a large outdoor courtyard, student lounges, and a laundry room.

Founders Hall is co-ed and each room has its own bathroom. As a part of the college experience, students will be responsible for the cleaning and upkeep of their own spaces.

The hall staff includes a Residential Hall Director, Assistant Director, and Resource Center Manager. A large team of Program Assistants (P.A.s) will also be living in the hall. P.A.s are current NYU students who will serve as your primary resource and guide while you are on campus. Whenever you have a question, do not hesitate to ask your P.A.! P.A.s will also be running the many evening and weekend events for students.

Curfew and Security
Students must check-in to Founders Hall no later than 11:00 p.m. Sunday-Thursday and 12:00 midnight Friday-Saturday. All students must be in their rooms by 1:00 a.m. nightly.

The residence hall has a security guard on duty 24 hours a day, 7 days a week. You can only enter your residence hall using your NYUCard. Students are not allowed to have guests in the hall.

Moving In
Students may check-in at Founders Hall beginning at 9:00 a.m. on Sunday, July 26. Students arriving in New York before move-in day must find their own accommodation in the city prior to move-in. It is recommended that students move-in by 2:00 p.m. so they may settle into their room before the mandatory program orientation at 3:00 p.m.

Rooms come equipped with an extra-long twin bed and mattress, desk and chair, and dresser. Outside furniture is prohibited. You will need to bring your own linens—sheets, blankets, pillows and cases, and towels. The NYU Bookstore will have linens available for sale during the summer. Further information about check-in is online at http://www.nyu.edu/summer/housing/arriving.htm.

Moving Out
All students must check-out of their rooms by 12:00 p.m. on Saturday, August 15. Students cannot extent their stay beyond this time.
Dining Services
212-995-3030
https://www.nyu.edu/summer/housing/dining.htm
housing.summer.mealplan@nyu.edu

Students will be automatically enrolled in a 10-meal/week plan, which will grant them 10 meals and $25 dining dollars to use each week at the various dining locations open during the summer. Students may change their meal plan for a higher meal plan for an additional charge. The minimum plan in which a student may be enrolled is 10 meals. Students interested in changing their meal plans may email Summer Dining at the address above.

Dining locations and hours: http://www.nyu.edu/summer/housing/dining_locations.htm
Meal plans and Dining Dollars: http://www.nyu.edu/summer/housing/dining.htm

HEALTH and SAFETY

Public Safety
7 Washington Place
212-998-2222

Public Safety provides emergency help and information 24 hours a day. If you need assistance, call 212-998-2222 or ask a guard. Public safety guards are posted in most NYU buildings and patrol the campus area. University buildings with green lights outside the main entrance have guards on duty 24 hours a day, and emergency call boxes are located throughout Washington Square.

Safe Havens are local businesses where you can seek assistance in case of an emergency. They are located in the SoHo, Greenwich Village, Union Square, and Gramercy Park neighborhoods and have Safe Haven stickers in their front windows. A list of Safe Havens is online at https://www.nyu.edu/life/safety-health-wellness/be-safe/public-safety/campus-safety-tips.html. New York City police and fire stations are also available for assistance in emergencies.

In addition, Public Safety manages the University’s Lost and Found. If you lose or find an item in a NYU building, please visit 7 Washington Place.

Student Health Center
726 Broadway, 3rd and 4th Floors
212-443-1000
http://www.nyu.edu/shc/
health.center@nyu.edu

The Student Health Center (SHC) provides students with medical, psychological, pharmaceutical, educational, crisis response, and support services. Whether your needs are
urgent, you require counseling, or have questions about health services, the SHC staff can assist you.

Health Insurance
Only international students are covered by NYU Student Health Insurance. All other students are not. Please check with your own health insurance to determine if you are covered for services provided by the Student Health Center before you make an appointment.

Wellness Exchange
212-443-9999
http://www.nyu.edu/999/
wellness.exchange@nyu.edu

The Wellness Exchange is available to all students and connects you to services at NYU that support your overall health and mental health needs. The Wellness Exchange is available 24 hours a day, seven days a week by calling 212-443-9999. Responders put you in touch with professionals who can help you address day-to-day challenges and questions, as well as any crises you may encounter including depression, sexual assault, anxiety, and drug and alcohol abuse.

More information about Health and Wellness at NYU is available online at http://www.nyu.edu/students/undergraduates/student-information-and-resources/health-and-wellness.html.

The Moses Center for Students with Disabilities
726 Broadway, 2nd Floor
212-998-4980
mosescsd@nyu.edu

The Moses Center for Students with Disabilities (CSD) assists students in obtaining appropriate and reasonable accommodations and services. Accommodations are determined on a case-by-case basis; however, examples include in-class assistance and special housing accommodations.

Students are strongly encouraged to contact CSD well in advance (a minimum of one month) of the beginning of the program to allow necessary time to review special needs requests and implement accommodations. Please contact CSD with any questions you may have about their services.

NYU SERVICES and RESOURCES
There are many resources available on campus for students during the summer. Most offices will be open during the summer from Monday-Friday from 9:00 a.m. to 5:00 p.m.

Information Technology Services (ITS)
IT Service Desk
212-998-3333
24 hours a day, 7 days a week
In-Person Help:
10 Astor Place, 4th Floor

www.nyu.edu/its/students
AskITS@nyu.edu

ITS is NYU’s central organization for technology services such as computer services, Internet resources, email, and telephone services. If you have trouble with your email or logging into the NYU internet system, contact ITS. Information about computer labs is online at http://www.nyu.edu/its/labs/. Information about wireless access on campus is online at http://www.nyu.edu/its/wireless/.

NYU Bookstore/Computer Store
726 Broadway
212-998-4678/212-998-4672
http://www.bookstores.nyu.edu

Students may purchase new and used books at the Bookstore. The Bookstore is also a great place to stock up on NYU gear, souvenirs, and pleasure reading. The Computer Store sells hardware and software at discounted education rates. They also sell computer books, accessories, and ITP parts and operate an authorized Apple, Dell, and Lenovo repair center.

NYU Card Center
7 Washington Place
212-443-CARD
http://www.nyu.edu/nyucard
Campus Cash: http://www.nyu.edu/nyucard/campus.cash/

All students must have a NYUCard. It allows you access to NYU buildings, buses, resources, and services. Your NYUCard can also be used as a debit card with Campus Cash and Dining Dollars at participating locations. In addition, your NYUCard can be used at city retailers, museums, and attractions to grant you student discounts. Take advantage of your student status and use your NYUCard to save money!

Office of Global Services
561 LaGuardia Place
212-998-4720
http://www.nyu.edu/global/international-immigration-services.html
ogs@nyu.edu

The Office of Global Services (OGS) provides specialized support to NYU’s international students. International students with questions about anything to do with their time at NYU should contact OGS.
University Libraries
Bobst Library, 70 Washington Square South
212-998-2550
http://www.nyu.edu/academics/libraries.html

The NYU network of libraries is headed by Bobst Library. Bobst houses more than 3.7 million volumes, several special collections, the Avery Fisher Center for Music and Media, and over 25,000 seats for study and computing.
Summer hours for Bobst are listed online: http://library.nyu.edu/about/hours/summer.html

EVENTS and ACTIVITIES on CAMPUS and in the CITY

Even though you will be busy with class, it is good to take a break from the books every once in a while and take advantage of events and resources on campus and in New York!

Founders Hall Events
Every evening and weekend, the residential hall staff will offer a variety of events and activities for students. Events take place on and off-campus and often include hall events like movie nights and hall socials and dinners, trips to museums and city neighborhoods, tours of city sights, Broadway and off-Broadway shows, and baseball games. The cost of these events is covered by the program fee all students pay as a part of the program. Cost does not include transportation or personal expenses such as souvenirs.

Summer Art Intensive Newsletter
During the program, the Art Intensive program will email students a newsletter with program news and announcements and information about what is happening on campus and in the city for art students such as gallery openings and museum exhibits.

Ticket Central
Located at the Skirball Center for the Performing Arts
566 LaGuardia Place (side entrance to the Kimmel Center)
212-998-4941
http://www.nyu.edu/ticketcentral/
ticket.central@nyu.edu

Ticket Central is the University’s clearinghouse for tickets to movies, Broadway and Off-Broadway shows, sporting events, concerts, and more at a discounted price. Visit the website and join the listserv to receive regular emails about deals and specials. Take advantage of this resource to explore all NYU and New York City has to offer!

Freeseums

As an NYU student this summer, you get free admission to some of New York City’s best museums. Just show your NYUCard, and you can visit the Brooklyn Museum, The Frick
Collection, the Museum of Modern Art, and the New-York Historical Society (and more!) for free.

GETTING AROUND NYU and NYC

Getting to NYU
NYU is primarily located around Washington Square Park in the Greenwich Village neighborhood in downtown Manhattan. The campus is easily reached using New York City public transportation. Directions on how to get to NYU are on the NYU visitor’s website at http://www.nyu.edu/about/visitor-information/getting-to-nyu.html.

There is no NYU transportation service to bring you to campus from the local airports or bus/train terminals. All students are responsible for transportation to NYU. There are many ways to get from the airport to campus, including buses, shuttles, and trains. The easiest way to get to campus is to use a taxi or car service. If you use a taxi, be sure to get one from the official taxi stand at the airport. DO NOT accept a ride from an unauthorized taxi driver.

Also, if you are flying, it is a good idea to register your trip with NYU Traveler at http://www.nyu.edu/life/travel-and-transportation/nyu-traveler.html. NYU Traveler is the University’s web-based travel safety service.

Getting Around NYU
NYU Transportation
http://www.nyu.edu/public.safety/transportation/

Limited bus service traveling between the various areas of the NYU campus will be available from Monday-Friday. You must show your NYUCard to use the bus, and rides are free. Please check the transportation website for service routes and schedules.

Campus Map and Tour
Interactive and downloadable campus maps are online at http://www.nyu.edu/footer/map.html. A virtual tour of campus is also available online at http://www.nyu.edu/admissions/undergraduate-admissions/visit-us/virtual-tour.html. We recommend students download the NYU Mobile app which also features a campus map.

Getting Around New York City
Most of Manhattan’s streets form a grid with streets running east and west and avenues running north and south. Street numbers increase as you travel north (10th Street is north of 4th Street), and avenue numbers increase as you travel west (5th Avenue is west of 2nd Avenue). Broadway is the only street in Manhattan that travels the full length of the island and is not a part of the grid.

Areas of the city that were built prior to the grid’s creation in 1811, like the Financial District and West Village, have narrower and more crooked streets with names rather than numbers.

Public Transportation
New York City Subway Map: http://web.mta.info/maps/submap.html

The Metropolitan Transportation Authority (MTA) operates the city’s network of subways and buses. To use public transportation in the city, students must purchase a MetroCard. MetroCards cost $1.00, and one ride on a bus or subway is $2.75. You can receive discounts when you buy a MetroCard with multiple or unlimited rides. MetroCards may be purchased from vending machines or tellers in any subway station. Transfers from one subway line to another or from the subway to the bus are free. For more information about MetroCards, please visit the MTA website at http://web.mta.info/metrocard/tourism/index.html.

NEW YORK CITY RESOURCES
There are many other resources online with information about New York and student life in the city!

NYU Neighborhood Resources
http://www.nyu.edu/students/undergraduates/student-information-and-resources/neighborhood-resources1.html

This website includes information about services and amenities in the Washington Square campus area from bakeries to cell phone stores, and pharmacies to grocery stores.

New York City Resources
http://www.nyu.edu/students/undergraduates/student-information-and-resources/new-york-city-resources.html

This website includes links to online New York City guides, information about tourist attractions, sports and activities in the city, and other resources to help you get out and about on the town.

NYU INFORMATION

Website and Phone Directory

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<tr>
<th>Department</th>
<th>Phone and Website</th>
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<tr>
<td>Bookstore and Computer Store</td>
<td>212-998-4667, <a href="http://www.bookstores.nyu.edu">www.bookstores.nyu.edu</a></td>
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<tr>
<td>Bursar</td>
<td>212-998-2806, <a href="http://www.nyu.edu/bursar">www.nyu.edu/bursar</a></td>
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<td>Counseling and Wellness Services</td>
<td>212-995-4780, <a href="http://www.nyu.edu/shc/counseling">www.nyu.edu/shc/counseling</a></td>
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<td>Information Technology Services (ITS)</td>
<td>212-998-3333, <a href="http://www.nyu.edu/its">www.nyu.edu/its</a></td>
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<td>Library Services (Bobst Library)</td>
<td>212-998-2500</td>
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<td>Service</td>
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<td>Moses Center for Students with Disabilities</td>
<td>212-998-4980</td>
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<td>NYU Information</td>
<td>212-998-4636 (INFO)</td>
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<td>Office of Global Services</td>
<td>212-998-4720</td>
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<td>Office of Residential Life and Housing Services</td>
<td>212-998-4600</td>
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<td>Public Safety</td>
<td>212-998-2222</td>
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<td>Registrar</td>
<td>212-998-4800</td>
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<td>Student Health Center</td>
<td>212-443-1000</td>
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