



Undergraduate
Student
Government

PROGRAM PROPOSAL FORM 2016-2017

Hosting Club:

Contact Info (name, email):

Title of Event:

Date, Time, Location of Event:

Description of Event:

Are any other club(s) involved?

Estimated cost:

Funds will be spent on (be specific):

Estimated timeline of planning/prep:

Club Advisor Approval _____ **Date** _____

OFFICE USE ONLY:

USG Treasurer Approval: _____ Date: _____ Amount Approved: \$ _____

USG Advisor Approval: _____ Date: _____ Amount Spent: \$ _____

Please attach a program of events, make a copy of this for yourself, and turn in to Justine Kelly-Fierro in Pless Hall, 2nd Floor during 9am-5pm, two weeks prior to your event. Late proposals may not be considered. If you have any questions, please contact us at steinhardt.usg@nyu.edu.