An online form was introduced last academic year to be used in requesting private lessons in Brass, Jazz, Piano, Percussion, Strings, and Woodwinds. Please see below for details.

### DEADLINES

Private lesson approval and registration requires additional planning and coordination:
- **Submit your lesson request** no later than **TUESDAY, AUGUST 29th**, one week before the semester begins on **TUESDAY, SEPTEMBER 5th**.
- After you are registered, **confirm a lesson time** no later than the first week of the semester.

The final cut off for submitting requests is **11:59 PM on THURSDAY, SEPTEMBER 7th**.

Instructor changes, credit changes, adds, drops, and swaps must be made by the last day of the Add/Drop Period: **MONDAY, SEPTEMBER 18th**

Missing registration deadlines can impact degree completion and graduation.

### INSTRUCTIONS

All **PRIMARY and SECONDARY PRIVATE LESSON** requests will occur online at [http://bit.ly/MPAPMajorsLessonRequest](http://bit.ly/MPAPMajorsLessonRequest), **WITH THE FOLLOWING EXCEPTIONS**:  

**VOCAL LESSONS** – Do not fill out the above form

- **Vocal Performance Majors**: Please contact your advisor with any questions regarding advisement and registration.
- **Departmental Majors who are not Vocal Performance Majors**: Please refer to the Albert Notes for MPAVP-UE 1410/GE 2410

**COMPOSITION LESSONS** – Do not fill out the above form

- **Film Scoring Lessons**: Please refer to the Albert notes for MPATC-UE 1021/GE 2321
- **Songwriting Lessons**: Please email the following to Phil Galdston at phil.galdston@nyu.edu: Recordings of and lyrics to three songs to which you’ve significantly contributed (the quality of the recording/performance is irrelevant), a description of your contributions, and a brief statement of your songwriting goals. Include your NET ID #, degree program, and expected year of graduation.
- **All other Composition Lessons**: Please refer to the Albert notes for MPATC-UE 1021/GE 2321

**PLEASE TURN OVER FOR POLICIES AND CATALOG NUMBERS**

Updated 3/31/17
POLICIES

- At the start of the semester, check your Albert Student Center to see that you are registered for the correct instructor and number of credits. Notify Joyce Yin at jy41@nyu.edu immediately of any errors. Corrections must be made by the last day of the Add/Drop Period: **MONDAY, SEPTEMBER 18th**
- You may take private lessons only with the instructor whose name appears in your Albert Student Center.
- If the private lesson course and instructor name are not listed in your Albert Student Center, you may not begin the private lessons.
- There is a Non-Refundable Registration Fee of $105 for each Private Lesson Course
- You are responsible for contacting your instructor to set up a lesson time. Email your instructor two weeks before the semester begins. If you and your instructor have not confirmed a lesson time by **FRIDAY, SEPTEMBER 8th**, please contact Joyce Yin at jy41@nyu.edu to inquire about options for switching instructors.
  - Using your NYU email, begin typing the instructor’s name into the “To” field and their name and email address should appear.

CATALOG NUMBERS

**Private Voice**

*Please refer to special instructions on other side*

MPAVP-UE 1410 / MPAVP-GE 2410 (Non Vocal Performance Majors)
MPAVP-UE 1111 / MPAVP-GE 2111 (Vocal Performance Majors)

**Private Composition, Film Scoring, Songwriting**

*Please refer to special instructions on other side*

MPATC-UE 1021 / MPATC-GE 2321

**Private Brass**

MPABR-UE 1111 / MPABR-GE 2111

**Private Jazz**

*Including Jazz Brass, Jazz Guitar/Bass, Jazz Piano, Jazz Sax, Jazz Drumset*

MPAJZ-UE 1070 / MPAJZ-GE 2370

**Private Piano**

MPAPE-UE 1056 / MPAPE-GE 2356

**Private Strings**

MPASS-UE 1111 /MPASS-GE 2111

**Private Percussion**

MPAPS-UE 1111 / MPAPS-GE 2111

**Private Woodwind**

MPAWW-UE 1111 / MPAWW-GE 2111