Position: NYC Education Justice Coordinator

Starting Date: October 1, 2017 (until position is filled)

Minimum Qualifications: The Metropolitan Center for Research on Equity and the Transformation of Schools (NYU Metro Center) at New York University seeks a qualified candidate for the role of NYC Education Justice Coordinator, to provide strategic support to parent and youth organizing groups in NYC, including the Coalition for Educational Justice (CEJ) and the Urban Youth Collaborative (UYC). We seek an individual with a strong foundation in grassroots community organizing in low-income communities of color, and a passion for public school improvement and racial justice. Candidates must have a proven ability to run successful organizing campaigns and to work with youth, parent and community members to support their leadership.

The applicant should have knowledge of racial equity issues in public education, such as the school to prison-pipeline, restorative justice, culturally responsive education, college access, parent engagement, and community schools.

In addition, the successful candidate should have:

- At least five years of experience as a community, youth, or labor organizer
- At least three years of experience in a leadership position at a community organization, including supervising other staff
- Excellent writing, research, and communications skills
- Experience with planning, developing and running successful political, legislative or public education campaigns
- Strong track record of fundraising, grant reporting and financial management
- Ability to manage timelines and project budgets effectively
- Capacity to manage multiple projects simultaneously
- Spanish language skills a plus

Duties: The NYC Education Justice Coordinator is a full-time professional position that provides strategic support and technical assistance to NYC organizing campaigns for racial justice in schools. The position works in collaboration with NYU Metro Center strategic support and policy/research staff, as well as the CEJ and UYC Coordinators, staff at grassroots community organizations, and youth and parent leaders. The position is supervised and evaluated by the Director of the Education Justice Research and Organizing Collaborative (EJ-ROC). On-going educational and professional development opportunities will be provided.

Responsibilities include, but will not be limited to:

- Management and supervision
  - Day to day support of CEJ and UYC Coordinators
  - Close collaboration with youth and parent organizers and leaders at a variety of youth and parent organizing groups, to develop their capacity, improve their practice, and run winning campaigns.

- Training and leadership development
  - Design and lead trainings for organizers, parents and youth, on citywide and neighborhood levels, as needed to advance campaigns
  - Work with coalition coordinators and grassroots organizers to ensure that youth and parent members are in the lead of campaigns, making critical strategic and campaign
decisions, and that they have the training, preparation and support needed to take new and bold forms of leadership

**Strategic relationships**
- Cultivate and maintain relationships with key policymakers, elected officials, organizations and unions as needed for building and winning campaigns
- Support CEJ and UYC participation in statewide and national coalitions such as Communities for Police Reform, Journey for Justice, Alliance to Reclaim Our Schools and Coalition for Community School Excellence

**Publicity and communications**
- Develop youth and parent-friendly materials for political education, campaign promotion, media and communications, etc.
- Write press releases, op-eds and other communications on campaign issues
- In collaboration with the CEJ and UYC Coordinators, develop a cadre of parent and youth spokespeople who speak publicly for the coalitions

**Research and policy analysis**
- Identify research, policy and data needs to advance campaign demands and work with Metro Center colleagues to fulfill those needs
- Keep abreast of and analyze trends in NYC and national education reform, to take advantage of opportunities to influence policy

**Fundraising**
- Maintain and expand the approximately $900,000 combined UYC and CEJ budgets, of which approximately two-thirds funds full-time parent and youth organizers at coalition member organizations
- Develop and maintain relationships with foundations locally and nationally

**Salary:** Competitive salary commensurate to experience. Comprehensive benefits including 401K, health and life insurance, tuition/remission.

**About NYU Metro Center:** NYU Metro Center is dedicated to the pursuit of academic excellence and educational justice for all students. We partner with local and state educational agencies to strengthen access, opportunity, and educational quality, particularly for young people from historically vulnerable groups. The Center accomplishes this mission through the implementation of high-quality research, strategic assistance to schools and districts, and direct services to students, teachers, parents, administrators, policy makers, and organizations committed to equity and educational improvement.

**How to Apply:** Please submit electronically a letter of application and curriculum vitae.

**Application:** Review of applications will begin on September 15, 2017 and will continue until the position is filled. Address application to:

Megan Hester
Metropolitan Center for Research on Equity and the Transformation of Schools
New York University
726 Broadway, Suite 500
New York, NY 10003
megan. hester@nyu.edu

Applications from women, people of color, and individuals from underserved or underrepresented groups with a strong record are encouraged to apply. All qualified individuals will receive equal consideration without regard to economic status, race, ethnicity, color, religion, marital status, pregnancy, national origin or cultural background, political views, sex or sexual orientation, gender
identification, age, disability, disabled veteran or Vietnam era veteran status.

Upon request, reasonable accommodation will be provided to individuals with protected disabilities to (a) complete the employment process and (b) perform essential job functions when this does not cause undue hardship.

NYU is an EOE/AA/Minorities/Females/Vet/Disabled/Sexual Orientation/Gender Identity Employer.