

Pass/Fail Option

Student Information

First Name	Last Name	N ID Number
Department	Program	Email Address
Year: _____ FALL <input type="checkbox"/> J-TERM <input type="checkbox"/> SPRING <input type="checkbox"/> SUMMER <input type="checkbox"/>		

Instructions:


- Complete all the information required, meet with your advisor, and obtain his/her signature
- Bring this form to the address above **or** email a pdf copy to steinhardt-registration-and-advisement-group@nyu.edu, and Registration Services will revise the grading basis to show that you have chosen to take the course(s) below as pass/fail
- Keep a signed copy of this form for your records **after your advisor approves** it.

Information:

- Deadlines to submit (or rescind) a request:
 - For Fall or Spring terms by the Friday of the 9th week of classes
 - For January term by the Monday following the end of the 1st week of the term
 - For 3-week courses by the Monday following the end of the 1st week of the term
 - For 6/7-week courses by the Monday following the end of the 3rd week of the term
 - For 12-week courses by the Friday of the 9th week of the term
- Only matriculated students may request a pass/fail grade
- You cannot take more than 25% of your total courses or more than 25% of your specialization courses as pass/fail
- You cannot take graduate-level courses in the Stern School of Business as pass/fail
- If you choose the pass/fail grade option for a course, you cannot receive a letter grade after the deadlines.
- If you wish to rescind your request, you must do so **before the deadlines above** by sending an email to steinhardt-registration-and-advisement-group@nyu.edu
- A 'P' grade is not counted in your GPA
- An 'F' grade will be counted in your GPA.
- Undergraduates must complete at least 64 units toward the degree in letter grades (not pass/fail) in residence at NYU to qualify for **Latin honors**
- Undergraduates must complete all term courses in letter grades (except those only offered as pass/fail) to qualify for the **Dean's List**
- To view a P/F indicator open your Albert Student Center and select Enrollment → Term → Class; the P/F Opt will appear under Class Preferences

Subject Area	Catalog #	Section #	Class #	Units
Ex: MCC-UE	Ex: 1234	Ex: 001	Ex: 5450	Ex: 4

By signing below, I confirm that I have read all the information on this form.

Student Signature	Date	Advisor Signature	Print Advisor Name	Date
 NYU STEINHARDT Advisement and Registration Use Only		Approval Signature	Date	