

## Independent Study

### Student Information

First Name	Last Name	N ID Number
Department	Program	Email Address

### Instructions:

- Read **both sides** of this form
- Meet with your faculty sponsor and your advisor.
- Obtain all necessary signatures at the bottom of this form.
- **Register** for your independent study course on Albert (this form does **not** register you for the course)
- Your transcript will show the course description as “Independent Study”. If you want your independent study to have a different title, complete the Independent Study Title section below and bring (or send) this form to the **University Registrar at 25 W 4<sup>th</sup> Street NEW address 383 Lafayette Street (E 4th St) after** you are registered for the course
- **Keep a copy of this form for your records.**

Subject Area <small>Ex: MCC-UE</small>	Catalog # <small>Ex: 1234</small>	Section # <small>Ex: 001</small>	Class # <small>Ex:5450</small>	Units <small>Ex: 4</small>

**Independent Study Title (print or type):**

**Independent Study Description** Includes the type (e.g. paper or special project) and scope of the study. The theme may be stated as a question or an issue to be explored or a creative technique to be examined. Attach additional pages as necessary.

**Theme/Question of Study:**

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**Scope:**

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**Project to be completed:**

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Student Signature	Date	Chair of Sponsoring Faculty Signature	Date
Sponsoring Faculty Signature	Date	Advisor Signature	Date

An **Independent Study** is designed by the student and sponsoring faculty to investigate an area or field of specialization not normally offered in scheduled course offerings. It is an opportunity to work one-on-one with a faculty member to complete directed reading, a creative project and/or supervised research. Students must consult with their advisors before undertaking independent study.

Independent study eligibility	Matriculated juniors and seniors; matriculated graduate students.
Independent study unit value	Independent study carries 1 to 6 units. The number of units will be determined by the work to be completed and should be comparable in rigor to that of a classroom course.
Minimum hours required per unit	45 hours of work per unit.
Maximum credits allowed	<p>As part of specialization: as determined by each department/program</p> <ul style="list-style-type: none"> <li>• Total allowed <ul style="list-style-type: none"> <li>○ For undergraduate students, a maximum of 6 units over the course of the undergraduate career</li> <li>○ For graduate students, the number of units will be specified by the department</li> </ul> </li> <li>• Cannot be used to satisfy liberal arts requirements</li> <li>• Cannot be used to satisfy professional education courses in the teaching professions</li> <li>• Independent study taken in other divisions of the University and/or other universities will not count toward the student's degree.</li> </ul>
Registering for independent study	Students first meet with the academic advisors to determine if the student should undertake an independent study; they then meet with the sponsoring faculty to complete the NYU <b>Steinhardt</b> Independent Study form, obtaining the signatures of the sponsoring faculty member, the sponsoring faculty member's department chair and the student's advisor.
Independent study title and description	The title of an independent study will appear on the student transcript prefaced by the word "Independent Study". The description of the Independent Study should include its theme which may be stated as a question or issue to be explored or creative technique to be examined; its type and scope, e.g. paper or special project.
Independent study sponsor eligibility	Only full-time faculty.