### Student Information

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>N ID Number</th>
</tr>
</thead>
</table>

- Undergraduate [ ]
- Visiting UG [ ]
- Graduate [ ]
- Non-Matriculated Graduate [ ]

Year: [ ]
- FALL [ ]
- J-TERM [ ]
- SPRING [ ]
- SUMMER [ ]

### Obtain signatures:

- Items 1, 2 OR 3 from your advisor and the course instructor
- Item 4 from your advisor

**Items 1, 2 or 3 must be accompanied by a drop/add (Change of Program) form.** Bring the form(s) to Registration Services for approval, then to the University Registrar at 25 W 4th Street NEW address 383 Lafayette Street (E 4th St)

**Item 4** bring this form to Advisement and Registration Services (at the address above) which will increase your unit limit.

### 1. Register for the following closed section **if not at room capacity**

<table>
<thead>
<tr>
<th>Subject Area</th>
<th>Catalog #</th>
<th>Section #</th>
<th>Enrollment Limit</th>
<th>Room Cap</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ex: MCC-UE</td>
<td>Ex: 1234</td>
<td>Ex: 001</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Instructor Signature [ ] Date [ ]

Advisor Signature [ ] Date [ ]

### 2. Register for the following courses for which there is **not more than a 15-minute** time conflict; list both the course for which you wish to register **as well as** the course that creates the conflict

<table>
<thead>
<tr>
<th>Subject Area</th>
<th>Catalog #</th>
<th>Section #</th>
<th>Day</th>
<th>Start Time</th>
<th>End Time</th>
<th>Bldg</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ex: MCC-UE</td>
<td>Ex: 1234</td>
<td>Ex: 001</td>
<td>Mon</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Already Registered for this Course

Need to Register for this Course

Advisor Signature [ ] Date [ ]

Print Advisor Name [ ] Date [ ]

Instructor Signature of Course with Missed Time

Print Instructor Name [ ] Date [ ]

### 3. Undergraduate student registering for a graduate course or **graduate** student registering for an UG course **OR** to over-ride any other restriction.

<table>
<thead>
<tr>
<th>Subject Area</th>
<th>Catalog #</th>
<th>Section #</th>
<th>Class #</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ex: MCC-UE</td>
<td>Ex: 1234</td>
<td>Ex: 001</td>
<td>Ex: 5450</td>
<td>Ex: 4</td>
</tr>
</tbody>
</table>

Advisor Signature [ ] Date [ ]

Instructor Signature [ ] Date [ ]

### 4. Register for **more than 18 units/term**: Number of Units [ ] [ ] (20 Unit Maximum)

Advisor Signature [ ] Date [ ]

Print Advisor Name [ ] Date [ ]

Student Signature [ ] Date [ ]

**For NYU STEINHARDT Advisement and Registration Use Only**

Approval Signature [ ] Date [ ]

Oct 2016