

Personal Data Form/Emergency Contact Information

To be completed after an offer of employment has been accepted.

Contact Information

First	MI	Last	SSN	University ID
Department			Gender Female Male	N Date of Birth

Home Address		
City	State	Postal Code
Telephone	Email	

Work Address/Building	
Room	Floor
Telephone	Fax

Ethnicity & Race

In order to comply with record keeping and reporting requirements relating to federal civil rights laws, NYU invites you to self-identify your race and/or ethnicity. Submission of this information is voluntary and refusal to provide it will not subject you to any adverse treatment. The information will be kept confidential and may be used only in accordance with the provisions of applicable laws, executive orders, and regulations. *Please indicate your ethnicity and race below.*

Ethnicity	Hispanic or Latino	Not Hispanic or Latino	
Race	Asian. A person having origins in any of the original peoples of the Far East, Southeast Asia or the Indian subcontinent, including for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.	Black or African American. A person having origins in any of the black racial groups of Africa.	Native Hawaiian or Other Pacific Islander. A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
		Native American or Alaska Native. A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.	White. A person having origins in any of the original people of Europe, the Middle East, or North Africa.

Education

Name of Institution	Location	Dates (years)	Did you graduate?	Degree	Major
			Yes No		
			Yes No		
			Yes No		

Emergency Contact

Name	Relationship
Telephone	Secondary Telephone

Employee Signature

Date